

MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COMMITTEE OF THE WHOLE MEETING

Tuesday, November 6, 2001  
10:00 a.m.

Seminar Room, Fort Vermilion School Division Central Office  
Fort Vermilion, Alberta

AGENDA

- CALL TO ORDER: 1. a) Call to Order  
10:00 a.m.
- ADOPTION OF AGENDA: 2. a) Adoption of Agenda **Page 1**
- DELEGATIONS: 3. a) EXH Engineering Services Ltd. **Page 7**  
b) **Page**
- ORGANIZATIONAL 4. a) Chair for Committees **Page**  
*Council needs to determine who chairs  
the various items on the agenda*  
b) *Policies* **Page**
- UTILITY SERVICES: 5. a) **Page**  
b) **Page**
- RECREATION AND TOURISM: 6. a) *Hunting + Fishing Advisory Committee* **Page**  
b) *Caribou Mountains Wildland Provincial Park* **Page**
- COMMUNITY SUPPORT SERVICES: 7. a) Family and Community Support Services **Page 9**

	b)		<i>Page</i>
	c)		<i>Page</i>
	d)		<i>Page</i>
<b><u>PLANNING/ DEVELOPMENT/ EMERGENCY:</u></b>	8.	a) Information on Bylaw 280/01	<i>Page 11</i>
		b) Land Use Bylaw Amendment Procedure	<i>Page 13</i>
		c)	
		d)	
		e)	
<b><u>AGRICULTURAL SERVICES:</u></b>	9.	a) Agricultural Appeals	<i>Page 17</i>
		b)	<i>Page</i>
		c)	<i>Page</i>
		d)	<i>Page</i>
<b><u>ADMINISTRATIVE, COUNCIL, PERSONNEL:</u></b>	10.	a) Economic Development Incentive Agreement <b>IN CAMERA</b>	<i>Page 21</i>
		b) RCMP "K" Division Meeting at the AAMD&C Convention	<i>Page 31</i>
		c) M.D. Maps	<i>Page 33</i>
		d) Municipal 2000 Sponsorship Program	<i>Page 35</i>
		e) Peace Region Economic Development Alliance Annual Meeting	<i>Page 37</i>
		f) Procedural Bylaw	

g)

h)

**PROTECTIVE SERVICES:**

11.

a)

*Page*

b)

*Page*

c)

*Page*

**TRANSPORTATION SERVICES:**

12.

a)

Thompson Brothers Construction Practices  
On Highway 58 East of Rainbow Lake

*Page 41*

b)

Summary of all Capital Projects

*Page 43*

c)

*Page*

d)

*Page*

e)

*Page*

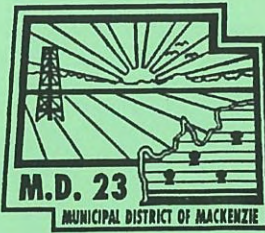
**ADJOURNMENT:**

13.

a)

Adjourn Committee of the Whole Meeting





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	<b>Delegation from EXH Engineering Services Ltd.</b>
Agenda Item No:	3 a)

#### BACKGROUND / PROPOSAL:


Council has expressed a desire to speak with staff from EXH Engineering Services Ltd. regarding the intersection treatment proposed by the MD of Mackenzie at the junction of Secondary Highway 697 and the Highway 88 Connector, culvert installations, etc. This would also be an opportunity for Council to discuss other items with their staff.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION (by originator):

That Council discuss issues with the delegation.

Review: 

Dept. 

C.A.O. 





ALBERTA

*Minister of Community Development  
Deputy Government House Leader*

*MLA, Edmonton Mill Creek*

6 b)

June 7, 2001

Reeve William Neufeld  
Municipal District of Mackenzie No. 23  
P.O. Box 640  
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

It was a pleasure meeting you and Council members on May 23, 2001, to discuss our Special Places designation program and the proposed Caribou Mountains Wildland Provincial Park.

Our meeting gave me the chance to better understand the specific nature of your concerns and was particularly timely since I am preparing a final recommendation for government to conclude our Special Places program. My colleague, Gary Friedel, raised your concerns on previous occasions but it was good to hear them first hand. (I do regret that Honourable Pearl Calahasen's schedule prevented her attendance.)

In any case, your substantive issues regarding the establishment of a representative and balanced advisory management planning committee, as well as the size of the proposed protected area and the implications on potential future economic benefits to the Municipal District of Mackenzie (MD), were clearly noted.

I am prepared to recommend that the proposed Caribou Mountains Wildland Provincial Park be established with the following commitments to the municipality. Firstly, I will establish a management planning committee to advise me directly regarding the future management of the proposed wildland. The committee will be structured to achieve balanced representation of the key stakeholders, with the municipality invited to participate as a core member. Secondly, I am willing to amend the local committee's recommended boundary and will remove five townships in support of future economic development potential in the MD. Additionally, I am willing to remove the MD lands within the Cache Creek Wolverine site from further consideration under the Special Places program.

.../2

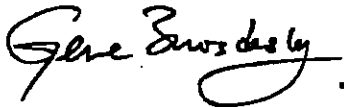
229 Legislature Building, Edmonton, Alberta, Canada T5K 2B6  
Telephone 780/427-4928 or 415-4840 Fax 780/427-0188

Reeve William Neufeld  
Page 2

With these commitments in place, I thank you again for your views and for providing options to deal with challenging situations. I sincerely appreciate your co-operation.

After the site is designated, the next steps will include preparation of a management plan. I would appreciate receiving your advice on the membership for a management planning committee, and look forward to your input on the future management of the Caribou Mountains site. Thank you again for the meeting.

Sincerely,



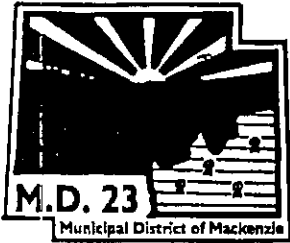
Gene Zwozdesky  
Minister of Community Development  
Deputy Government House Leader

cc: Honourable Pearl Calahasen  
Minister, Aboriginal Affairs and Northern Development

Gary Friedel  
MLA, Peace River

Jon Lord  
Chairman, Special Places Committee





**Municipal District of Mackenzie No. 23**  
P. O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266

July 3, 2001

The Honourable Gene Zwozdesky  
Minister, Community Development  
229 Legislature Building  
Edmonton AB T5K 2B6

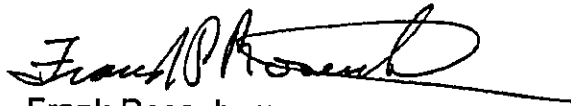
Dear Mr. Zwozdesky:

I am writing in response to your letter of June 7, 2001. Although I am disappointed with your decision to recommend that the proposed Caribou Mountains Wildland Provincial Park be established, I am pleased that you made distinct commitments to our municipality. I am also pleased to hear that you will remove the M.D. lands within the Cache Creek Wolverine site from further consideration as a Special Places designation.

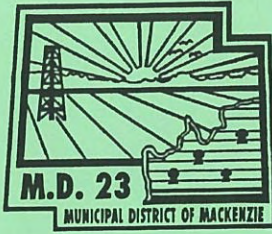
On behalf of Council, I respectfully recommend that the Management Board for the proposed Park be comprised of one representative from each of the following organizations: the local Fish and Game Association, Guides and Outfitters, First Nations, Canadian Association of Petroleum Producers, Mining, Forestry, local Environmentalist, Metis Association, Trappers, and two M.D. of Mackenzie representatives.

I trust that you will find this list acceptable.

Yours truly,

  
Frank Rosenberger  
Deputy Reeve

# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Family and Community Support Services (FCSS)</b>
Agenda Item No:	7a)

### BACKGROUND / PROPOSAL:

At the Organizational meeting last year, Council made a motion not to appoint members to the FCSS.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

FCSS was placed on the agenda as an addition at this year's Organizational meeting but was then deferred to the November 6<sup>th</sup> Council meeting.

### COSTS / SOURCE OF FUNDING:

Not applicable.

### RECOMMENDED ACTION (by originator):

For discussion.

Review:

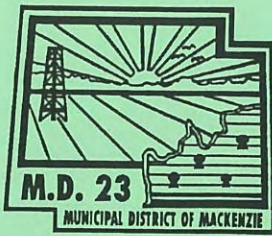
Dept.

C.A.O.

A handwritten signature in black ink is written over the C.A.O. label.



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 06, 2001
Originated By:	Paul Driedger Director of Planning
Title:	<b>Information on Bylaw Amendment 280/01 (Not Continuing) Lot 17, Block 01, Plan 782-0147 From Hamlet Public District to Hamlet Residential District 1 "HR-1" for the south portion of the lot and Hamlet Commercial District-1 for the north portion of the lot.</b>
Agenda Item No:	8 a)

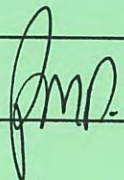
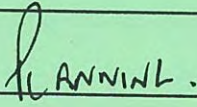

### BACKGROUND / PROPOSAL:

J & R Investments had applied for a Land Use Bylaw amendment to accommodate 1 residential suite for a portion of the subject property and commercial space for the remainder of the property. The proposal was to rezone from Hamlet Public/Institutional District to Hamlet Residential District 1 in the south portion of the property and Hamlet Commercial District-1 in the north portion of the property.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

J & R Investments has now proposed the idea of developing a "Group Home" in the south portion of the building (currently vacant) on the subject property. The proposed use is allowed under Hamlet Public District in the M.D. of Mackenzie No. 23's Land Use Bylaw.

*"GROUP HOME" means a facility which provides special care for individuals and families that are in need of adult supervision in accordance to their needs and are licensed, if necessary, by the authority having jurisdiction over the group home's activities.*

Review:		Dept.		C.A.O.	
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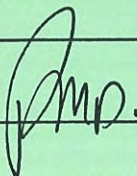
The applicant has applied for a development permit for the proposed use. Bylaw Amendment 280/01 on Lot 17 Block 01 Plan 782-0147 is no longer required since the applicant has applied to develop a Group Home on the subject property.

We reviewed the proposal to ensure it complies with the land use bylaw, *the use is allowed in the current zoning*. We then conducted a site inspection to determine the suitability of the building and lot for the proposed use, including parking. The parking requirements for proposed and exiting use of the building meet the minimum parking requirements of the Land Use Bylaw. Since this is a similar use to the previous use "Care Home Facility" that was previously operated out of this building the neighboring properties should not be affected. The office space that is currently being rented out in the north portion was developed and approved under the current zoning.

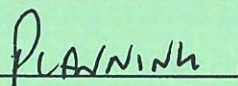
RECOMMENDED ACTION (by originator):

For Information.

Review:



Dept.



C.A.O.



# M.D. of Mackenzie No. 23

## Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	November 06, 2001
Originated By:	Paul Driedger, Director of Planning
Title:	Land Use Bylaw Amendment PROCEDURE
Agenda Item No:	8 b)

### BACKGROUND / PROPOSAL:

Recently Council had some concerns regarding how Land Use Bylaw Amendments were addressed at Council Meetings. The concern was when to discuss what issues at what meeting.

In the past the procedure was to:

- 1) PASS First Reading with minimal information (application, bylaw and schedule), *unless we recommended it be defeated at which time we would prepare detailed report for Council*. Public is not allowed to speak on the bylaw amendment at this meeting. The public hearing is to allow everyone an equal opportunity to speak regarding the bylaw amendment.
- 2) Set date and advertise for Public Hearing,
- 3) Investigate the application and prepare detailed report, photo's, video where required, MMSA report, maps, and our recommendations,
- 4) Have a Public Hearing where we would provide and present Council with everything indicated in 3),
- 5) At the Regular Council Meeting again provide Council with a summary of the request and our recommendation for Council to deal with Second Reading and possibly Third Reading (depending outcome of second reading).

*Procedure Attached.*

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The concern arose from a recent Land Use Bylaw Amendment where there was a member from the public speaking at the *First Reading* thereby having Council request additional information at the first reading where we have not had the opportunity to prepare a detailed report for Council yet.

Review: *AMD*

Dept. *PLANNING*

C.A.O. *[Signature]*



There are a couple of options for Council to review:

Option 1. Stay with the current procedure.

Option 2. Have us prepare all of (3) *in procedure* for First Reading. This would delay the process because at this time we require to prepare everything. Currently after first reading has been PASSED, while the bylaw is being advertised for Public Hearing we prepare the report for Council. This allows us minimum 2 weeks preparation (depending on date of next council meeting). If we prepared it prior to first reading it would delay it minimum 2 weeks (depending on date of next council meeting) to take it to first reading and then advertise for public hearing after if PASSED.

RECOMMENDED ACTION (by originator):

For discussion (our recommendation would be Option 1. stay with the current procedure).

Review:

*AMD*

Dept.

*PLANNING*

C.A.O.

## LAND USE BYLAW AMENDMENT RECOMMENDED PROCEDURE

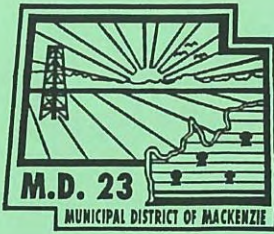
- (1) PASS First Reading with minimal information (application, bylaw and schedule), *unless administration recommends it be defeated at which time we would prepare detailed report for Council.*

Public is not allowed to speak on the bylaw amendment at first reading. The *public hearing* is to allow everyone an equal opportunity to speak regarding the bylaw amendment.

- (2) If first reading is PASSED, set date and advertise for a Public Hearing,
- (3) Investigate the application and prepare detailed report, photo's, video where required, MMSA report, maps, and our recommendations,
- (4) Have a Public Hearing where we would provide and present Council with everything indicated in (3),
- (5) At the Regular Council Meeting following the public hearing again provide Council with a summary of the request and our recommendation so Council can deal with Second Reading and possibly Third Reading (depending outcome of second reading).



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Agricultural Appeals</b>
Agenda Item No:	9a)

### BACKGROUND / PROPOSAL:

At the October 24<sup>th</sup> Organizational meeting, there was some confusion regarding Bylaw 249/01. Also, there was a motion passed to establish an appeal board to deal with agricultural related appeals.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

According to the MGA section 23(2)(e) "a council may not delegate a duty to decide appeals imposed on it by this or another enactment (*which would include the Weed Control Act*) or bylaw, whether generally or on a case by case basis, unless the delegation is to a council committee and authorized by bylaw".

The Weed Control Act states in section 28(1) "a local authority shall at least once a year appoint an independent committee to hear and determine appeals under this section and on receipt of a notice of appeal a local authority shall refer the appeal to that committee".

Therefore, the appeal board must be established by bylaw, must be appointed once a year and must be an independent committee. In discussion with Alberta Municipal Affairs, they agree that the ASB is not an independent committee and therefore cannot be appointed as the appeal board. Council could add the responsibility of hearing agricultural appeals to the Subdivision and Development Appeal Board's duties or establish another independent committee to hear appeals.


### COSTS / SOURCE OF FUNDING:

### RECOMMENDED ACTION (by originator):

Council discussion.

Review:

Dept.

C.A.O. 

**BYLAW No. 249/01**

**BEING A BY-LAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE No. 23,  
IN THE PROVINCE OF ALBERTA,**

**TO AUTHORIZE THE AGRICULTURAL SERVICE BOARD TO MAKE  
ADMINISTRATIVE DECISIONS**

**WHEREAS**, Section 203(1) of the Municipal Government Act states "A council may by bylaw delegate any of its powers, duties or functions under this or any other enactment or a bylaw to a council committee...", and

**WHEREAS**, Section 2(a) of the Agricultural Service Board Act states " The duties of an agricultural service board are "to act as an advisory body and to assist the council and the Minister of Agriculture, in matters of mutual concern", and

**WHEREAS** Section 3(1) of the Agricultural Service Board Act states "A council may establish and appoint members to an agricultural service board....", and Council desires to appoint members to a board, and

**WHEREAS**, Section 3(2) of the Agricultural Service Board Act states "The council is to determine the chair, the number of voting members, the voting status and the term of office of the members of the board", and

**WHEREAS**, Section 8(1) of the Agricultural Service Board Act states "A council may appoint one or more advisory committees with respect to any matter related to agriculture", and Section 8(2) states "an advisory committee appointed under this section shall act in an advisory capacity to the board and council", and

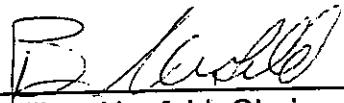
**WHEREAS**, Council finds it expedient to delegate its powers, duties or functions under the above sections of the Municipal Government Act and the Agricultural Service Board Act,

**NOW THEREFORE** the Council of the Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

1. Council shall appoint members to an Agricultural Service Board. Board membership shall consist of five voting members (two councilors and three members-at-large) and one non-voting member (Alberta Agriculture, Food and Rural Development's Cereal and Oilseed Crop Specialist). The term of office shall be three years coinciding with the municipal elections.

2. The Agricultural Service Board members thus appointed shall determine the chair.
3. The Agricultural Service Board shall determine its own procedural and operational policies.
4. The Agricultural Service Board shall appoint
  - (1) municipal representatives to the Board of Directors of the North Peace Applied Research Association, and
  - (2) members, both municipal representatives and members-at-large, to the Veterinary Advisory Committee and Veterinary Services Incorporated.
  - (3) any other agriculture related committees formed, or requesting A.S.B. representation.
5. That this Bylaw shall come into force and take effect upon third and final reading thereof.


First Reading given on the 22<sup>nd</sup> day of May, 2001.

  
\_\_\_\_\_  
William Neufeld, Chair

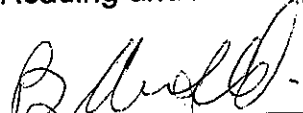
  
\_\_\_\_\_  
Eva Schmidt, Executive Assistant


Second Reading given on the 22<sup>nd</sup> day of May, 2001.

  
\_\_\_\_\_  
William Neufeld, Chair

  
\_\_\_\_\_  
Eva Schmidt, Executive Assistant

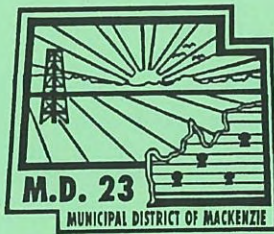
Third Reading and Assent given on the 22<sup>nd</sup> day of May, 2001.

  
\_\_\_\_\_  
William Neufeld, Chair

  
\_\_\_\_\_  
Eva Schmidt, Executive Assistant



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>RCMP Meeting at the AAMD&amp;C Convention</b>
Agenda Item No:	10 b)

### BACKGROUND / PROPOSAL:

The RCMP "K" Division has confirmed their meeting with Council and senior management during the AAMD&C Fall Convention.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The meeting is scheduled from 2:10 to 2:40 p.m. on Tuesday, November 20, 2001 at the Terrace 2 Meeting Room, Coast Terrace Inn.

At the August 21 Committee of the Whole meeting, Council listed the following items for discussion with the RCMP "K" Division:


1. an update on the RCMP survey and what changes are being made as a result of the survey;
2. new RCMP buildings for both the Fort Vermilion and High Level detachments;  
and
3. insufficient manpower.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

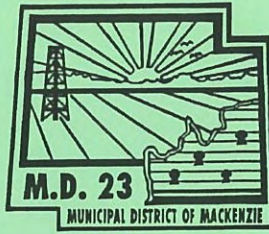
### RECOMMENDED ACTION (by originator):

For information.

Review:	Dept.	C.A.O. 
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# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Betty Bateman, Councillor
Title:	<b>M.D. Maps</b>
Agenda Item No:	10 c)

### BACKGROUND / PROPOSAL:

Our M.D. maps basically cover the white zone (farming area) of the M.D. There is a lot of M.D. property not shown on this map. The map does not include any of Ward 10. This is making it very difficult for Zama residents to understand where their ward boundaries are. The map is of little use to hunters and fishers as a lot of the best hunting and fishing areas within the M.D. are not included on the map.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The M.D. map should be revamped to include the entire municipality. We still have approximately 300 maps for sale which likely last until next summer.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

### RECOMMENDED ACTION (by originator):

For discussion.

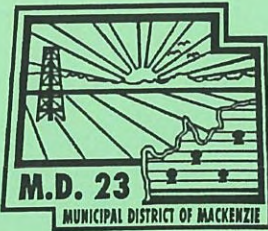
Review:

Dept.

C.A.O.







# M.D. of Mackenzie No. 23

## Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Municipal 2000 Sponsorship Program Projects Summary</b>
Agenda Item No:	10 d)

### BACKGROUND / PROPOSAL:

At the July 17, 2001 meeting, Council approved an amendment to the 2001 Capital Budget to include three projects under the Municipal 2000 Sponsorship Program. Letters were received regarding grant approvals.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Project	Applied For	Approved	Difference
Automatic Vehicle Location (AVL) System	\$60,000.00	\$76,300.00 (including \$15,251.40 inter-municipal bonus)	+\$16,300.00
Playground Equipment	\$50,000.00	\$37,500.00	-\$12,500.00
New Ambulance	\$50,000.00	\$64,100.00 (including \$12,827.19 inter-municipal bonus)	+\$14,100.00

### COSTS / SOURCE OF FUNDING:

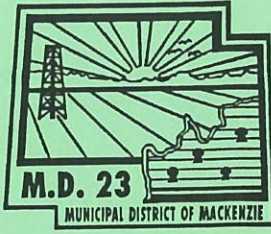
### RECOMMENDED ACTION (by originator):

For information purposes.

Review:	Dept.	C.A.O.
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# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Peace Region Economic Development Alliance Annual Meeting</b>
Agenda Item No:	10e)

### BACKGROUND / PROPOSAL:

The Peace Region Economic Development Alliance is hosting their annual meeting and workshop in Grande Prairie on December 6<sup>th</sup> and 7<sup>th</sup>.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Alliance request Council's involvement and support and asks for recommendations. An open discussion session will be held.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

### RECOMMENDED ACTION (by originator):

For information as the M.D. is not a member of PREDA.

Review:

Dept.

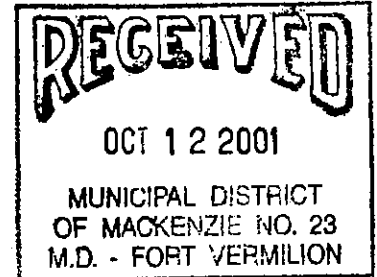
C.A.O.





October 9, 2001

Mr. William Neufeld  
Reeve  
Municipal District of MacKenzie #23  
Box 640  
Fort Vermilion, AB T0H 1N0



Dear Reeve Neufeld:

**Re: Peace Region Economic Development Alliance Annual Meeting**

On December 6<sup>th</sup> and 7<sup>th</sup>, 2001, the Development Alliance will be hosting their 2<sup>nd</sup> Annual Meeting and Workshop. The meeting will be held in Grande Prairie and feature the election of new board members and directors, and news on the Peace Region Innovation Network.

Please mark your calendars now!

The event will start at 10:30AM on the Thursday. Election of officers will be held in the afternoon and a reception is being arranged for the evening. On Friday, a workshop on innovation and technology transfer process, programs and services will be held. This will be of special interest to inventors and communities interested in value-added development.

In the past year, the Alliance has completed numerous projects to facilitate and promote business development in the region including:

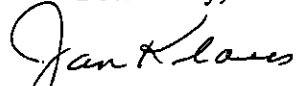
- PeaceCountryCanada.com, our investment attraction and forum. Phase 3 will focus on the targeted investment leads.
- Innovation Network to help with new products, technology and research development.
- Value-added Agriculture initiatives on awareness, education, networking and new product and market development.
- NorthernVisitor.com, our tourism website to help our tourism organization promote themselves electronically.

The Alliance members need your involvement and support.

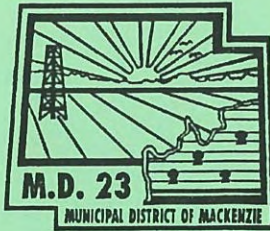
Bag 900-3 . 9626-96 Avenue . Peace River, Alberta, Canada T8S 1T4 . Tel 780.624.6113 . Fax 780.624.6490  
[www.peacecountrycanada.com](http://www.peacecountrycanada.com)

If you have any recommendations, please phone. We will be having an open discussion session. More information on the meeting arrangements and guest speakers will be provided shortly. Please call Jan at (780) 624-6113 to confirm your attendance. Give me a call at (780) 835-5232, if you have any questions on the Alliance and its future initiatives.

Yours truly,

  
Joyce Choukalos  
Chair





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	<b>Committee of the Whole</b>
Meeting Date:	November 6, 2001
Originated By:	Betty Bateman, Councillor, Ward 10
Title:	<b>Thompson Brothers Construction Practices on Highway 58 East of Rainbow Lake</b>
Agenda Item No:	(2 a)

#### BACKGROUND / PROPOSAL:

Thompson Brothers Construction was awarded the contract to do the reconstruction work on Highway 58 east of Rainbow Lake. Concerns have been expressed on how they are doing the work. Some of these concerns include the long periods of time that the sharp shoulders are left open adjacent to the driving lanes. Another significant concern was the damage done to the MD's Assumption Bypass Road when they were hauling pit run from a nearby gravel pit to the Highway 58 project. They hauled this material during poor weather conditions and did serious damage to the newly repaired road. After complaints to Alberta Transportation the contractor placed pit run on the MD's road. This was to repair a road that had been repaired a few weeks earlier with 2" crush material and covered with road crush.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION (by originator):

That Council discuss the matter and provide direction to Administration.

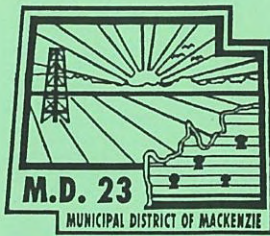
Review:

Dept.

C.A.O.



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	November 6, 2001
Originated By:	Brenda Wiebe, Public Works Administrative Officer
Title:	Summary of all Capital Projects
Agenda Item No:	12 b)

### BACKGROUND / PROPOSAL:

Attached is a summary of all capital projects for 2001. The summary includes expenditures to date, estimated final expenditures and completion dates.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information only.

### COSTS / SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION (by originator):

N/A

Review:

Dept.

C.A.O.





Capital Projects - Non Roads - Operational Services - Roads Department

Not Applicable

**Fort Vermilion**

Project	Project GL Code	Estimated Amount Completed (%)	Approved Budget Amount	Estimated Expenditures to Date	Estimated Final Expenditure in 2001	Estimated Completion Date	Comments
Fort Vermilion Shop	06-32-30-15	0	\$ 150,000.00		\$ -	?	Delay for Council Decision
Fort Vermilion Cold Storage	06-32-30-16	0	\$ 50,000.00		\$ -	?	Delay for Council Decision
GIS Hardware / Software	06-32-30-18	72	\$ 60,000.00	\$ 45,504.48	\$ 60,000.00	Oct. /01	In Progress
Gravel Exploration	06-32-30-19	4	\$ 50,000.00	\$ 1,811.26	\$ 2,000.00	?	Will be done in Conjunction with A.T. in Feb. 2002
Parks & Playground Benches	06-32-30-20	0	\$ 10,000.00		\$ 10,000.00	Dec. /01	To be purchased
Hose Washers	06-32-30-21	70	\$ 14,000.00	\$ 11,472.02	\$ 11,500.00	Sept. /01	Ordered from Norpine, Delivery Sept. 21/01
Fort Vermilion Walking Trails	06-32-30-22	0	\$ 20,000.00		\$ -	?	Working with Committee
Maxivan	06-32-30-25	100	\$ 45,000.00	\$ 35,910.69	\$ 40,000.00	April /01	Complete
Grader Replacement Program	06-32-30-26	0	\$ 300,000.00		\$ -	?	Delay for Administration Presentation and then Council Decision
4 Trucks @ 30,000	06-32-30-27	100	\$ 120,000.00	\$ 103,951.68	\$ 105,000.00	July /01	Complete
Pull Type Pad Foot Packer	06-32-30-28	0	\$ 30,000.00		\$ -	N/A	Rented Privately Owned Units
Flail Mower on Boom for 75 HP	06-32-30-29	0	\$ 12,000.00		\$ -		Investigating Sharing of High Level's Unit
Sidewalk Extension	06-32-30-63	100	\$ 20,000.00	\$ 22,359.80	\$ 23,000.00	Aug. /01	Complete Aug. /01
Automatic Vehicle / Equipment Location	06-32-30-85	0	\$ 124,000.00	\$ 8,000.00	\$ 8,000.00	2002	Received Grant Approval
Playground Equipment	06-32-30-86	0	\$ 100,000.00		\$ -	2002	Received Grant Approval
<b>Totals</b>			<b>\$ 1,105,000.00</b>	<b>\$ 229,009.91</b>	<b>\$ 259,500.00</b>		

**La Crete**

Project	Project GL Code	Estimated Amount Completed (%)	Approved Budget Amount	Estimated Expenditures to Date	Estimated Final Expenditure in 2001	Estimated Completion Date	Comments
La Crete Salt Shed Roof	06-32-40-17	25	\$ 15,000.00	\$ 4,186.30	\$ 6,000.00	Oct 30/01	In Progress
La Crete Walking Trails	06-32-40-23	0	\$ 20,000.00		\$ -	?	Working with Committee
La Crete Trash Pump	06-32-40-30	100	\$ 6,500.00	\$ 6,001.87	\$ 6,200.00	Aug. /01	Completed
One Ton Flat Bed Truck	06-32-40-72	100	\$ 37,000.00	\$ 32,440.94	\$ 36,000.00	April /01	Replaces Burned Up Unit
One Ton Flat Deck 4X4	06-32-40-74	100	\$ -		\$ -	June /01	For Agricultural Service Board
<b>Totals</b>			<b>\$ 78,500.00</b>	<b>\$ 42,629.11</b>	<b>\$ 48,200.00</b>		

**Zama**

Project	Project GL Code	Estimated Amount Completed (%)	Approved Budget Amount	Estimated Expenditures to Date	Estimated Final Expenditure in 2001	Estimated Completion Date	Comments
Zama Walking Trails	06-32-50-24	0	\$ 20,000.00		\$ -	?	No Committee As of Yet
<b>Totals</b>			<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>		

Total of All Projects \$ 1,203,500.00 \$ 271,639.02 \$ 307,700.00

**Transportation - Air**

Project	Project GL Code	Estimated Amount Completed (%)	Approved Budget Amount	Estimated Expenditures to Date	Estimated Final Expenditure in 2001	Estimated Completion Date	Comments
La Crete Airport Lights Upgrade	06-33-40-39	0	\$ 20,000.00		\$ 20,000.00	July 2002	Design In Progress
Zama Airport Lights	06-33-50-40	0	\$ 35,000.00		\$ 35,000.00	July 2002	Design in Progress
<b>Totals</b>			<b>\$ 55,000.00</b>	<b>\$ -</b>	<b>\$ 55,000.00</b>		

Total Airport Projects \$ 55,000.00 \$ - \$ 55,000.00

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**Fort Vermilion**

Projects Done in 2001	Project GL Code	Budgeted Projects			Estimated Amount Completed (%)	Estimated Completion Date	Comments
		Approved Budget Amount	Spent to Date	Estimated Final Expenditure in 2001			
PC & Peripherals	06-12-30-01	\$ 31,000.00	\$ 17,468.08	\$ 31,000.00	50%	November	additional computers will be purchased in October
Portable PC's	06-12-30-02	\$ 30,000.00	\$ 28,590.91	\$ 28,590.91	100%	Complete	
FIS Software	06-12-30-03	\$ 110,000.00	\$ 77,393.34	\$ 110,000.00	50%	December	planing to go "live" in first week of November
FIS Server	06-12-30-04	\$ 25,000.00	\$ 23,073.52	\$ 25,000.00	95%	November	
Furntiure	06-12-30-05	\$ 4,500.00	\$ 5,822.07	\$ 5,822.07	100%	Complete	desk purchased for AR employee - position moved from LC to FV - unexpected event

\$ 200,500.00 \$ 152,347.92 \$ 200,412.98

**Projects Deferred to 2002**

Projects Deferred to 2002	Project GL Code	Approved Budget Amount	Spent to Date	Estimated Final Expenditure in 2001	Estimated Amount Completed (%)	Estimated Completion Date	Comments

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**Fort Vermilion**

**Budgeted Projects**

Projects Done In 2001	Project GL Code	Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure in 2001	Estimated Amount Completed (%)	Estimated Completion Date	Comments
River Road Washout	06-63-30-65	\$ 183,000.00	\$ 170,000.00	\$ 183,000.00	95		All that is required is more posts for the guard rail
		\$ 183,000.00	\$ 170,000.00	\$ 183,000.00			

BUDGETED PROJECTS		
Approved Budget	Expenditures to Date	Estimated Final Expenditures
\$ 183,000.00	\$ 170,000.00	\$ 183,000.00

Projects Completed in 2001

47

<b>Fort Vermilion</b>		<b>Budgeted Projects</b>			<b>Estimated Amount Completed (%)</b>	<b>Estimated Completion Date</b>	<b>Comments</b>
<b>Projects Done in 2001</b>	<b>Project GL Code</b>	<b>Approved Budget Amount</b>	<b>Estimated Expenditures To Date</b>	<b>Estimated Final Expenditure in 2001</b>			
Communication System	06-23-30-53	\$ 10,000.00	\$ 4,819.38	\$ 10,000.00	50	15-Dec	Meeting again to review recommendations
911 Signage	06-23-30-56	\$ 30,000.00	\$ 11,174.00	\$ 11,174.00	100	Done	
Communication Equipment	06-23-30-12	\$ 13,500.00	\$ 14,572.47	\$ 15,000.00	90	30-Nov	Receiving grant \$15,000
		\$ 53,500.00	\$ 30,565.85	\$ 36,174.00			

<b>La Crete</b>		<b>Budgeted Projects</b>			<b>Estimated Amount Completed (%)</b>	<b>Estimated Completion Date</b>	<b>Comments</b>
<b>Projects Done in 2001</b>	<b>Project GL Code</b>	<b>Approved Budget Amount</b>	<b>Estimated Expenditures To Date</b>	<b>Estimated Final Expenditure in 2001</b>			
LC Fire Rescue Boat	06-23-40-08	\$ 18,500.00	\$ 14,995.45	\$ 18,000.00	83	30-Nov	Ordered rescue equipment for boat
Hydraulic Combi-Tool	06-23-40-07	\$ 13,000.00	\$ 12,179.77	\$ 12,179.77	100	Done	
Hazmat Protective Suit	06-23-40-08	\$ 13,000.00		\$ 9,000.00		30-Nov	Quotes Received
Breathing Apparatus	06-23-40-09	\$ 28,700.00	\$ 30,541.10	\$ 30,541.10	100	Done	
Concrete Pad	06-23-40-11	\$ 25,000.00	\$ 26,708.83	\$ 26,708.83	100	Done	
Addition to Fire Hall	06-23-40-14	\$ 73,000.00	\$ 59,053.26	\$ 68,000.00	87	30-Nov	Fencing and sign post installation left
Rescue Unit	06-23-40-55	\$ 160,000.00	\$ 139,387.60	\$ 140,000.00	99		
Ambulance	06-25-40-13	\$ 110,000.00	\$ 98,775.69	\$ 105,000.00	94		Equipment for ambulance left
		\$ 441,200.00	\$ 381,641.70	\$ 409,429.70			



<b>Zama</b>		<b>Budgeted Projects</b>					
<b>Projects Done in 2001</b>	<b>Project GL Code</b>	<b>Approved Budget Amount</b>	<b>Estimated Expenditures To Date</b>	<b>Estimated Final Expenditure in 2001</b>	<b>Estimated Amount Completed (%)</b>	<b>Estimated Completion Date</b>	<b>Comments</b>
SCBA Upgrade	08-23-50-54	\$ 7,500.00					
		\$ 7,500.00	\$ -	\$ -			

<b>BUDGETED PROJECTS</b>		
<b>Approved Budget</b>	<b>Expenditures to Date</b>	<b>Estimated Final Expenditures</b>
\$ 502,200.00	\$ 412,207.55	\$ 445,603.70

Projects Completed in 2001

### Fort Vermilion

Projects Done in 2001	Project GL Code	Budgeted Projects			Estimated Amount Completed (%)	Estimated Completion Date	Comments
		Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure in 2001			
Hydraulic Valve Exerciser		\$ 12,500.00	\$ 9,882.02	\$ 9,888.02	100	Done	
Mitronics System		\$ 7,500.00	\$ 3,283.49	\$ 3,283.49	100	Done	
Screening Collection System		\$ 4,500.00	\$ 650.00	\$ 700.00	95	15-Nov	Changed the scope of work-reducing costs
Piping Changeout		\$ 28,000.00		\$ 28,000.00	10	15-Dec	Materials are ordered
Survey Pins		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	100	Done	
		\$ 62,500.00	\$ 23,815.51	\$ 51,871.51			

### La Crete

Projects Done in 2001	Project GL Code	Budgeted Projects			Estimated Amount Completed (%)	Estimated Completion Date	Comments
		Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure in 2001			
Ramp Extension - L.C. Waste Transfer Station		\$ 180,000.00	\$ 14,905.00	\$ 14,905.00	100	Done	
#4 Lift Station		\$ 797,000.00	\$ 700,000.00	\$ 710,000.00	89.5	15-Nov	Put up fence perimeter
		\$ 977,000.00	\$ 714,905.00	\$ 724,905.00			

### Projects Deferred to 2002

Heated Truck Fill Pad		\$ 48,000.00			0		To be included with LC Water Treatment Plant upgrade (partial grant)
Electric Power BHP Waste Transfer Station		\$ 8,500.00			0		No suitable site found to date.
BHP Transfer Station		\$ 17,000.00			0		Deal with land owner fell through, looking for alternate site.
		\$ 5,000.00					Money spent last year for land was returned.
		\$ 78,500.00	\$ -	\$ -			

<b>Zama</b>		<b>Budgeted Projects</b>			<b>Estimated Amount Completed (%)</b>	<b>Estimated Completion Date</b>	<b>Comments</b>
<b>Projects Done in 2001</b>	<b>Project GL Code</b>	<b>Approved Budget Amount</b>	<b>Estimated Expenditures To Date</b>	<b>Estimated Final Expenditure in 2001</b>			
Clean up Waste Transfer Station		\$ 5,000.00	\$ 4,429.81	\$ 4,429.81	100	Done	
Pigging Water Mains		\$ 35,000.00	\$ 12,360.00	\$ 12,360.00	100	Done	
110 Volt Sewer Snake		\$ 5,500.00	\$ 5,450.00	\$ 5,450.00	100	Done	
Portable Breathing Apparatus		\$ 7,500.00	\$ 7,331.00	\$ 7,331.00	100	Done	
Zama Lift Station Upgrade		\$ 118,000.00	\$ 12,000.00	\$ 118,000.00	5	15-Dec	
		\$ 171,000.00	\$ 41,570.81	\$ 147,570.81			

<b>BUDGETED PROJECTS</b>		
<b>Approved Budget</b>	<b>Expenditures to Date</b>	<b>Estimated Final Expenditures</b>
Projects Completed in 2001 \$ 1,210,500.00	\$ 780,291.32	\$ 924,347.32
Projects Deferred to 2002 \$ 78,500.00	\$ -	\$ -

51



**High Level**

Projects Done in 2001	Project GL Code	From	To	Length in Miles	Budgeted Projects		
					Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure in 2001
13 Mile Road ( RR 17-5 )	06-32-20-01	Hwy 58	South 1 mile	1.0 - Clay cap & shoulder pull	\$ 30,000.00	\$ 33,407.96	\$ 34,000.00
Twp Rd 1094 ( Kenton Kamieniecki )	06-32-20-03	RR 19-4	1/2 mile west	0.50	\$ 25,000.00	\$ 20,797.85	\$ 21,000.00
Filter Pit Road (W Bdy 4-110-15-W5M)	06-32-20-05	Hwy 58	Filter Pit	1.00	\$ 45,000.00	\$ 63,895.20	\$ 64,000.00
Watt Mountain Road Culvert Repairs	06-32-20-50			7 Culverts	N.A.	N.A.	N.A.
<b>Totals</b>					<b>\$ 100,000.00</b>	<b>\$ 118,101.01</b>	<b>\$ 119,000.00</b>

Projects Deferred to 2002							
Twp Rd 1104 (Heliport Rd)	06-32-20-06	NW 21-110-19-W5M	NE 24-110-19-W5M	4.00	N.A.	N.A.	N.A.
Twp Rd 1090 (Rocky Lane River Road)	06-32-20-09	RR 16-3	RR 17-0	3.00	N.A.	\$ 293.55	N.A.
RR 19-0	06-32-20-12	Twp Rd 1102 (Heliport Rd)	Twp Rd 1104	2.00	N.A.	N.A.	N.A.
Twp Rd 1102	06-32-20-14	RR 18-3	RR 16-5	2.00	N.A.	N.A.	N.A.
RR 17-0 Machesis Area	06-32-20-51	Twp Rd 1081	Twp Rd 1090	5.00	N.A.	N.A.	N.A.
<b>Totals</b>					<b>\$ -</b>	<b>\$ 293.55</b>	<b>\$ -</b>

Block Funding Projects				
Expenditures To Date From Project Costing Sheet	Estimated Final Expenditure in 2001	Estimated Amount Completed (%)	Estimated Completion Date	Comments
N.A.	N.A.	25	Sept. 30	Commenced Sept. 14
N.A.	N.A.	40	Sept. 28	Commenced Sept. 15
N.A.	N.A.	1	Oct.	Commence Late Sept. Surveying Started
\$ 51,379.79	\$ 52,000.00	25	Sept. 30	Emergency Repairs ( 2 major culverts and 5 minor culverts )
<b>\$ 51,379.79</b>	<b>\$ 52,000.00</b>			

\$ -	\$ -			Defer to 2002, MD Forces Prelim Now, DO DESIGN, Suggest as a Contract Project
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Defer to 2002, Possibly DELETE
<b>\$ -</b>	<b>\$ -</b>			

**Fort Vermilion**

Projects Done in 2001	Project GL Code	From	To	Length in Miles	Budgeted Projects		
					Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure in 2001
Twp Rd 1092 (Edward Lizotte Rd)	06-32-30-07	NW 17-109-13-W5M	NE 14-109-13-W5M	4.00	N.A.	N.A.	N.A.
Access Roads - 6 Miles / year	06-32-30-33				\$ 60,000.00	\$ 40,000.00	\$ 40,000.00
Fort Vermilion 45th Street Paving	06-32-30-37	Hwy 88	48th Avenue	0.50	\$ 254,800.00	\$ 3,751.54	\$ 254,800.00
Twp Rd 1090 (S 5-109-13-5)	06-32-30-55	Hwy 88	RR 13-4	0.25	N.A.	N.A.	N.A.
RR 14-2A (Thru 22,15-109-14-5)	06-32-30-56	Twp Rd 1092	Twp Rd 1094	0.50	N.A.	N.A.	N.A.
Ponton / Boyer Bridge	06-32-30-57			N.A.	\$ 80,500.00	\$ 94,424.60	\$ 94,424.60
Rocky Lane River Road	06-32-30-58				\$ 97,471.00	\$ 530.45	\$ 97,471.00
Fort Vermilion Hospital Hill	06-32-30-62			0.25	\$ 53,179.00	\$ 20,000.00	\$ 20,000.00
Billman Road	06-32-30-87			2.00	N.A.	N.A.	N.A.
Intersection 1 mile South of PR Bridge on Hwy 88					N.A.	N.A.	N.A.
<b>Totals</b>					<b>\$ 545,950.00</b>	<b>\$ 158,706.59</b>	<b>\$ 506,695.60</b>

Projects Deferred to 2002							
Lambert Point Road 'S' curves (P. Mroczkowski)	06-32-30-04	500m East of F.V. Airport	end of curves	0.50	\$ 35,000.00	\$ 2,582.17	\$ 3,000.00
Twp Rd 1091A	06-32-30-47	RR 13-0A	RR 13-2	1.75	N.A.	N.A.	N.A.
Twp Rd 1081 (Fox Lake Road)	06-32-30-49	RR 11-3	RR 12-2	5.00	N.A.	N.A.	N.A.
Twp Rd 1085 (Martins Road)	06-32-30-54	RR 12-1	RR 12-2	1.00	N.A.	N.A.	N.A.
Fort Vermilion Street Improvement	06-32-30-59				\$ 108,500.00	\$ 23,000.00	\$ 23,000.00
Twp Rd 1090 (S 1-109-13-5)	06-32-30-60	RR 13-0	RR 13-1	1.00	N.A.	N.A.	N.A.
<b>Totals</b>					<b>\$ 143,500.00</b>	<b>\$ 25,582.17</b>	<b>\$ 26,000.00</b>

Block Funding Projects				
Expenditures To Date From Project Costing Sheet	Estimated Final Expenditure in 2001	Estimated Amount Completed (%)	Estimated Completion Date	Comments
\$ 181,025.74	\$ 185,000.00	100	?	Partially Completed Sept. 14 - 5 Culverts Yet to Install
N.A.	N.A.	70	Oct.	In Progress
N.A.	N.A.	100	Sept.	
\$ 11,574.18	\$ 12,000.00	0	?	To Start Sept. - 1/4 Mile of Road East of Hwy 88
\$ 22,814.82	\$ 23,000.00		Sept.	
N.A.	N.A.	100	Spring	Completed Spring 2001
N.A.	N.A.	1	Deferred	Contract with Jake Banman , Defer to Winter and 2002, May Eliminate Curves
N.A.	N.A.	100	Sept.	Weeping Tile, Then Patched
\$ 17,251.81	\$ 17,251.81	0	?	Measurements Indicate Adequate Width
\$ 12,675.00	\$ 13,000.00	100		Repair Approach
<b>\$ 232,666.55</b>	<b>\$ 237,261.81</b>			

N.A.	N.A.			Defer to 2002 -- Survey and Design Done, Get Report Re: Possible Scope Change to 3/4 Mile Construction Needed
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Brushing in 2001, ditch / pull shoulder in 2002
N.A.	N.A.	6		Defer to 2002
\$ -	\$ -			Defer to 2002
<b>\$ -</b>	<b>\$ -</b>			

La Crete					Budgeted Projects		
Projects Done In 2001	Project GL Code	From	To	Length In Miles	Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure In 2001
La Crete 94 Ave East Extension	06-32-40-02	Main Street	SH 697	1.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Twp Rd 1050 (27th Baseline Road)	06-32-40-08	SH 697	RR 14-5	2.00	N.A.	N.A.	N.A.
Twp Rd 1050 (27th Baseline Road)	06-32-40-11	RR 14-3	RR 14-2	1.00	N.A.	N.A.	N.A.
Twp Rd 1042 ( J.T. Wiebe Road )	06-32-40-13	RR 15-1	RR 15-3	2.00	N.A.	N.A.	N.A.
Twp Rd 1050 (Airport Road)	06-32-40-40	SH 697	RR 14-4	3.00	N.A.	N.A.	N.A.
Savage Prairie Road ( Shoulder Pull )	06-32-40-43	1/2 mile N of Twp Rd 1044	Twp Rd 1050 (27th Baseline Road)	0.50	N.A.	N.A.	N.A.
Twp Rd 1052A (West La Crete Road)	06-32-40-45	RR 15-4 (Sandhills Road)	RR 16-1	3.00	N.A.	N.A.	N.A.
Twp Rd 1022 (Ronny Friesen)	06-32-40-61	RR 18-1	1/2 mile west	0.50	\$ 45,000.00	\$ 53,288.50	\$ 55,000.00
Highway 88 Connector	06-32-40-75	SH 697 Intersection	11km East	6.60	\$ 1,700,000.00	\$ 500,000.00	\$ 1,700,000.00
Rural Road Study	06-32-40-77			N.A.	\$ 1,600.00	\$ 2,932.94	\$ 3,000.00
Drainage Study	06-32-40-78	In La Crete		N.A.	\$ 23,134.00	\$ 23,134.00	\$ 23,134.00
Savage Prairie Road	06-32-40-80	SH 697	One Mile East of SH 697	1.00	\$ 71,156.00	\$ 85,794.53	\$ 86,000.00
Wadlin Lake Road	06-32-40-91			12.00	N.A.	N.A.	N.A.
EMC Church Access	06-32-40-95				N.A.	N.A.	N.A.
Laneway between 100Ave and 99Ave	06-32-40-98						
Culvert Replacement	06-32-40-97	Se-30-104-16-5					
<b>Totals</b>					<b>\$ 1,965,890.00</b>	<b>\$ 790,149.97</b>	<b>\$ 1,992,134.00</b>

Block Funding Projects				
Expenditures To Date From Project Costing Sheet	Estimated Final Expenditure In 2001	Estimated Amount Completed (%)	Estimated Completion Date	Comments
N.A.	N.A.	100	Aug.	COMPLETE
\$ 55,767.04	\$ 56,000.00	100	July	
\$ 46,978.02	\$ 50,000.00	100	Aug.	Culverts Still Needed, Waiting for Sloped Ends
\$ 1,418.83	\$ 2,000.00	10	July	Brush & clean south ditch, Road Repair and Rehabilitation Defer to 2002
\$ 123,174.88	\$ 125,000.00	100	Sept.	
\$ 17,224.44	\$ 18,000.00	100		South Portion Completed July - Northerly 1/2 Mile in 2002
\$ 79,802.28	\$ 80,000.00	30	Sept. 28	
N.A.	N.A.	100	Aug.	CONTRACT
N.A.	N.A.	30	May-02	Started Sept.
N.A.	N.A.	100	June	AMEC Completed In June, Administration to Review and Adjust
N.A.	N.A.	70	Oct.	
N.A.	N.A.	100	Sept.	Jake Banman CONTRACT
\$ 47,617.18	\$ 50,000.00	100	Aug.	Emergency Repairs
\$ 6,522.48	\$ 7,000.00	100		Access to a community development
\$ 15,585.27	\$ 17,000.00	100	24-Oct	The alleyway was impassable and work had to be done
\$ 24,373.01	\$ 25,000.00	100	19-Oct	
<b>\$ 418,463.43</b>	<b>\$ 430,000.00</b>			

Projects Deferred to 2002							
RR 13-4	06-32-40-10	1/2 mile S of Twp Rd 1080	1/2 mile N of Twp Rd 1080	1.00	\$ -	\$ -	\$ -
La Crete 100A Street Paving	06-32-40-31				\$ 228,900.00	\$ 9,378.96	\$ 10,000.00
La Crete 108 Street Paving	06-32-40-32				\$ 221,800.00	\$ 2,151.00	\$ 3,000.00
Subdivisions West of La Crete Co-op	06-32-40-38				\$ 150,400.00	\$ 1,347.66	\$ 2,000.00
Wolf Lake Road (George Braun)	06-32-40-41	RR 15-3 (River Road)	RR 13-4	11 miles; 5 miles + 6 miles	N.A.	N.A.	N.A.
Twp Rd 1072 (Spruce Road)	06-32-40-42	SH 697	RR 13-3	4.00	N.A.	N.A.	N.A.
RR 15-0	06-32-40-44	Twp Rd 1044 (Savage Prairie Road)	Twp Rd 1050 (27th Baseline Road)	2.00	N.A.	N.A.	N.A.
Twp Rd 1064 (Peter J Friesen Road)	06-32-40-46	RR 15-0	RR 40	6.00	N.A.	N.A.	N.A.
West La Crete Road	06-32-40-48	1/2 mile N of Twp Rd 1051	SH 697 (Twp Rd 1042)	6.00	N.A.	N.A.	N.A.
RR 15-4 (Sandhills Road)	06-32-40-50	94th Ave La Crete	Twp Rd 1055 (Old Sandhills Road)	2.00	N.A.	N.A.	N.A.
RR 14-0	06-32-40-52	Twp Rd 1074	Twp Rd 1080	2.00	N.A.	N.A.	N.A.
RR 15-3 (River Road)	06-32-40-53	North boundary La Crete	Twp Rd 1064 (Peter J Road)	2.00	\$ -	\$ -	\$ -
27th Baseline Road Construction (Sloping)	06-32-40-79				\$ 25,000.00	\$ 13,334.00	\$ 14,000.00
<b>Totals</b>					<b>\$ 626,100.00</b>	<b>\$ 26,211.62</b>	<b>\$ 29,000.00</b>

N.A.	N.A.			Schedule to coincide with work on Rossenberger flood control ditch extension. Delayed until flood control ditch starts Defer to 2002
N.A.	N.A.	4		Defer to 2002
N.A.	N.A.			Defer to 2002
N.A.	N.A.	1		Defer to 2002
\$ 198.24	\$ 200.00			Leave middle 5 miles for a few years, commence others in 2002
\$ 157.74	\$ 200.00			Defer to 2002
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Defer 2002 Check / Survey Drainage / Ditches
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Defer to 2002
\$ -	\$ -			Do southerly 1.5 miles; Water problems, survey & drainage Commence?
N.A.	N.A.			Delay for a few years; Road has lots of gravel - Road is Wide (it was last done in '97)
N.A.	N.A.	0		Defer to 2002; Engineering Design Is being Reviewed
<b>\$ 355.98</b>	<b>\$ 400.00</b>			

<b>Zama</b>					Budgeted Projects		
Projects Done in 2001	Project GL Code	From	To	Length In Miles	Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure in 2001
Zama Street Improvement	06-32-50-61				\$ 144,720.00	\$ 114,000.00	\$ 144,720.00
Assumption Bypass	06-32-50-90	Hwy 58	South of Assumption	6.00	N.A.	N.A.	N.A.
<b>Totals</b>					<b>\$ 144,720.00</b>	<b>\$ 114,000.00</b>	<b>\$ 144,720.00</b>

Block Funding Projects				
Expenditures To Date From Project Costing Sheet	Estimated Final Expenditure in 2001	Estimated Amount Completed (%)	Estimated Completion Date	Comments
N.A.	N.A.	100		\$30,000 will be deferred to 2002 for Drainage
\$ 233,182.99	\$ 235,000.00	100	Sept. 14	Significant Emergency Repair Work Needed to Road and Culverts. Regravelling costs to be transferred to Gravel in General Led.
<b>\$ 233,182.99</b>	<b>\$ 235,000.00</b>			

<b>Transportation - Air</b>					Budgeted Projects		
Projects Done in 2001	Project GL Code	From	To	Length in Miles	Approved Budget Amount	Estimated Expenditures To Date	Estimated Final Expenditure in 2001
Fort Vermilion Overlay	06-33-30-64			1500 m	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
Zama Airstrip Lighting					\$ 35,000.00	\$ -	\$ 35,000.00
La Crete Airstrip Lighting					\$ 20,000.00	\$ -	\$ 20,000.00
<b>Totals</b>					<b>\$ 555,000.00</b>	<b>\$ 500,000.00</b>	<b>\$ 555,000.00</b>

Block Funding Projects				
Expenditures To Date From Project Costing Sheet	Estimated Final Expenditure in 2001	Estimated Amount Completed (%)	Estimated Completion Date	Comments
N.A.	N.A.	100	Sept. 8/01	Funded by Alberta Transportation
N.A.	N.A.			Contract and Specifications being Prepared for 2002 Installation
N.A.	N.A.			Contract and Specifications being Prepared for 2002 Installation
<b>\$ -</b>	<b>\$ -</b>			

BUDGETED PROJECTS		
Approved Budget	Expenditures to Date	Estimated Final Expenditures
\$ 4,081,160.00	\$ 1,733,044.91	\$ 3,372,549.60

BLOCK FUNDING PROJECTS	
Total Block Funding Budget	\$ 889,000.00
Less Estimated Final Expenditures	\$ 954,651.81
Unexpended Funds	-\$ 65,651.81



MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL MEETING

Tuesday, November 6, 2001  
1:00 p.m.

Seminar Room, Fort Vermilion School Division Central Office  
Fort Vermilion, Alberta

AGENDA

CALL TO ORDER: 1. a) Call to Order  
1:00 p.m.

AGENDA: 2. a) Items to Add or Delete from the Agenda *Page 1*  
1:00 to 1:03 p.m.

b) Adoption of Agenda *Page 1*  
1:03 to 1:05 p.m.

ADOPTION OF  
THE PREVIOUS  
MINUTES:

3. a) Minutes of the October 9, 2001  
Committee of the Whole Meeting *Page 9*  
1:05 to 1:06 p.m.

b) Minutes of the October 9, 2001  
Regular Council Meeting *Page 17*  
1:07 to 1:09 p.m.

c) Minutes of the October 24, 2001  
Council Organizational Meeting *Page 27*  
1:09 to 1:10 p.m.

BUSINESS ARISING  
OUT OF THE  
MINUTES:

4. a) *Page*

b) *Page*

DELEGATIONS:

5. a) *Page*

b) *Page*

**PUBLIC HEARINGS:**

6. a) Bylaw 278/01 – Land Use Bylaw Amendment **Page 49**  
Technical Change to the Land Use Bylaw under  
Section 5.12.A and Section 4.15  
1:10 to 1:25 p.m.
- b) **Page**
- c) **Page**

**COUNCIL COMMITTEE AND REPORTS:**

7. a) Council Committee Reports **Page**  
1:25 to 1:35 p.m.
- b) CAO Report **Page 47**  
1:35 to 1:40 p.m.

**PLANNING AND EMERGENCY SERVICES:**

8. a) Bylaw 278/01 – Land Use Bylaw Amendment **Page 49**  
Technical Change to the Land Use Bylaw under  
Section 5.12.A and Section 4.15  
1:40 to 1:45 p.m.
- b) Policy FIN019 – Lot Sale Arrangements with **Page 59**  
Realtors  
1:45 to 1:50 p.m.
- c) Review of Service Road Right-of-way in **Page 63**  
La Crete  
1:50 to 1:55 p.m.
- d) **Page**
- e) **Page**

**PROTECTIVE SERVICES:**

9. a) **Page**
- b) **Page**



**AGRICULTURAL SERVICES:**

10. a) Set Meeting Date with Alberta Environment, Water Resources  
1:55 to 2:00 p.m. **Page 67**
- b) **Page**
- c) **Page**

**CORPORATE SERVICES:**

11. a) Bylaw 277/01 – To Provide for Payment of Taxes by Installments  
2:00 to 2:05 p.m. **Page 69**
- b) AUPE Collective Agreement  
2:05 to 2:10 p.m. **Page 75**
- c) Appointment to Regional Economic Development Initiative  
2:10 to 2:15 p.m. **Page 79**
- d) Charlie Penson, M.P. Visit to the M.D. of Mackenzie  
2:15 to 2:20 p.m. **Page 81**
- e) Budget Meeting Date  
2:20 to 2:25 p.m. **Page 83**
- f) Invitation to Meet with Alberta Transportation  
2:25 to 2:30 p.m. *Add C of W (1f)* **Page 85**
- g) Elected Officials Seminar, MMSA  
2:30 to 2:35 p.m. **Page 89**
- h) Alberta Future Summit 2002  
2:35 to 2:40 p.m. **Page 99**
- i) Representation on Minister's Symposium on Schools  
2:40 to 2:45 p.m. **Page 105**

- j) Appointment to the M.D. of Mackenzie Library Board  
2:45 to 2:50 p.m. **Page 109**
- k) Family Violence Prevention Month Proclamation  
2:50 to 2:55 p.m. **Page 113**
- l) *FCSS Boards* **Page**
- m) *Council Remuneration* **Page**

**OPERATIONAL SERVICES:**

- 12. a) Paying for Construction and Paving of 100A Street  
2:55 to 3:00 p.m. **Page 117**
- b) Jake Neufeld Request for Payment for Access Road Construction to SE 2-107-14-W5M  
3:00 to 3:05 p.m. **Page 119**
- c) Heated Truck-fill Pad – La Crete  
3:05 to 3:10 p.m. **Page 125**
- d) Haul of Waste Contract  
3:10 to 3:15 p.m. **Page 129**
- e) *Capital Project listing* **Page**
- f) *Ice Blading* **Page**
- g) *Hwy 697 Intersection Hwy 88 Connector*

**IN CAMERA SESSION:**

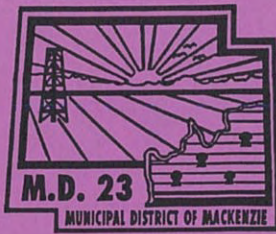
- 13. a) *CoFW 10a* **Page**
- b) **Page**

**ADJOURNMENT:**

- 14. a) Adjournment  
3:15 p.m.



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	<b>Minutes of the October 9, 2001 Committee of the Whole Meeting</b>
Agenda Item No:	3 a)

### BACKGROUND / PROPOSAL:

Not applicable.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Tuesday, October 9, 2001 Committee of the Whole meeting.

### COSTS / SOURCE OF FUNDING:

Not applicable.

### RECOMMENDED ACTION (by originator):

That Council adopt the minutes of the October 9, 2001 Committee of the Whole meeting, as presented.

Review: 

Dept.

C.A.O. 



**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COMMITTEE OF THE WHOLE**

**Seminar Room, Fort Vermilion School Division Central Office  
Fort Vermilion, Alberta**

**Tuesday, October 9, 2001**

**PRESENT:**

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
Betty Bateman	Councillor
Greg Newman	Councillor
John Driedger	Councillor
Joe Peters	Councillor
Pat Kulscar	Councillor
Walter Sarapuk	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

**ABSENT:**

**ALSO PRESENT:**

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Ivan Perich	Director of Operational Services
Paul Driedger	Director of Planning and Emergency Services

Minutes of the Committee of the Whole meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, October 9, 2001, in the Seminar Room of the Fort Vermilion School Division, Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

**ADOPTION OF  
AGENDA:**

2. a) Adoption of Agenda

Council considered deletions and additions to the agenda.

**MOTION 01-496**

**MOVED** by Councillor Rosenberger

That the agenda be adopted as amended to add  
10d) Highway 58 East.

**CARRIED**

**DELEGATIONS:**

3. a)

There were no items under this heading.

**RECREATION AND**

**TOURISM:**

(Councillor Sarapuk)

4. a)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Sarapuk.

**COMMUNITY**

**SUPPORT**

**SERVICES:**

(Councillor Sarapuk)

5. a) **Federal Policy on Affordable Housing**

Council discussed the Federal Policy on Affordable Housing.

5. b) **Great Kids Awards 2002**

Council discussed the Great Kids Awards 2002.

Councillor Sarapuk turned the Chair back to Reeve Neufeld.

**PLANNING AND**  
**DEVELOPMENT:**

(Councillor Wieler)

6. a)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Thiessen.

**AGRICULTURE  
SERVICES:**

(Councillor Thiessen)

7. a) **Prairie Grains Roads Programs Application**

Council discussed the Prairie Grains Roads Programs application and made suggestions to administration in prioritizing roads for this program. Administration will bring recommendations back to Council with the road priorities at the budget meeting.

7. b) **AAMD&C – Loss & Fragmentation of  
Agricultural Land**

AAMD&C – Loss & Fragmentation of Agricultural Land was discussed.

Councillor Thiessen turned the Chair back to Reeve Neufeld.

**ADMINISTRATIVE,  
COUNCIL,  
PERSONNEL:**

(Councillor Kulscar)

8. a)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Bateman.

**PROTECTIVE  
SERVICES:**

(Councillor Bateman)

9. a) **National Defense – Canadian Ranger Program**

Council discussed the National Defense – Canadian Ranger program. Administration will invite Major D.I. Hay, Commanding Officer 4<sup>th</sup> Canadian Ranger Patrol group for a public meeting if there are enough people interested in this program.

Councillor Bateman turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Newman.



**TRANSPORTATION  
SERVICES:**  
(Councillor Newman)

10. a) **Cost Comparison between Day Labour and Contract Projects**

The cost comparison between day labour and contract projects was reviewed. Council suggested that the M.D. should have a policy on road standards.

10. b) **Status Report on Non-Roads Capital Projects in the Operational Services Department**

Council reviewed the status report on non-roads capital projects in the Operational Services department.

10. c) **100A Street in La Crete**

100A Street in La Crete was discussed.

10. d) **Highway 58 East**

Council discussed the letter from Pearl Calahasen to Garden River regarding Highway 58 East. Administration will write a letter inviting the Little Red River Cree Nation Band to a Council meeting.

10. e) **Ron Friesen Road**

Council discussed the Ron Friesen Road.

Councillor Newman turned the Chair back to Reeve Neufeld.

**UTILITY  
SERVICES:**  
(Councillor Rosenberger)

11. a)

There were no items under this heading.

**ADJOURNMENT:** 12. a) **Adjourn Committee of the Whole Meeting**

**MOTION 01-497** **MOVED** by Councillor Thiessen

That the meeting be adjourned at 11:41 a.m.

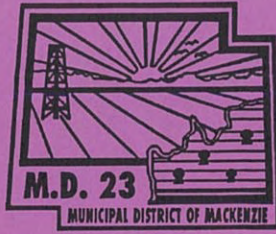
**CARRIED**

These minutes were adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	<b>Minutes of the October 9<sup>th</sup> Regular Council Meeting</b>
Agenda Item No:	3 b)

### BACKGROUND / PROPOSAL:

Not applicable.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Tuesday, October 9, 2001 Regular Council meeting.

### COSTS / SOURCE OF FUNDING:

Not applicable.

### RECOMMENDED ACTION (by originator):

That the minutes of the October 9, 2001 Regular Council meeting be adopted as presented.

Review:



Dept.

C.A.O.





**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL**

**Seminar Room, Fort Vermilion School Division Central Office  
Fort Vermilion, Alberta**

**Tuesday, October 9, 2001**

**PRESENT:**

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
Betty Bateman	Councillor
Greg Newman	Councillor
John Driedger	Councillor
Joe Peters	Councillor
Pat Kulscar	Councillor
Walter Sarapuk	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

**ABSENT:**

**ALSO PRESENT:**

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services
Ivan Perich	Director of Operational Services
Chris Kelland	Agricultural Fielman

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, October 9, 2001, in the Seminar Room of the Fort Vermilion School Division Central Office, Fort Vermilion, Alberta.

**CALL TO ORDER:**

1. a) **Call to Order**

Reeve Neufeld called the Council meeting to order at 12:48 p.m.

**AGENDA:**

2. a) **Items to Add or Delete from the Agenda**

Council considered additions and deletions to the agenda.

2. b) Adoption of the Agenda

**MOTION 01- 498** **MOVED** by Councillor Wieler

That the agenda be adopted as amended with the following additions.  
10b) Agricultural Service Board Conference  
12a) Road Tour.

**CARRIED**

**ADOPTION OF  
THE PREVIOUS  
MINUTES:**

3. a) Minutes of the September 25, 2001  
Committee of the Whole Meeting

**MOTION 01-499** **MOVED** by Councillor Wieler

That the minutes of the September 25, 2001 Committee of the Whole meeting be adopted as presented.

**CARRIED**

3. b) Minutes of the September 25, 2001  
Regular Council Meeting

**MOTION 01-500** **MOVED** by Councillor Kulscar

That the minutes of the September 25, 2001 Regular Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE  
MINUTES:**

4. a)

There were no items under this heading.

**DELEGATIONS:**

5. a)

There were no items under this heading.

**PUBLIC HEARING:**

6. a)

There were no items under this heading.

**COUNCIL  
COMMITTEE AND  
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors presented the Council Committee reports as follows:

Councillor Thiessen attended the Regional Landfill Authority.  
Councillor Kulscar attended no meetings.  
Councillor Newman attended no meetings.  
Councillor Wieler attended the Local Advisory Committee on Forestry.  
Councillor Bateman attended no meetings.  
Councillor Peters attended the Local Advisory Committee on Forestry.  
Councillor Sarapuk attended the Northwestern Health Services  
Region's sod turning ceremony.  
Councillor Driedger attended no meetings.  
Councillor Rosenberger attended the Mighty Peace Tourist  
Association, Regional Economic Development Initiative.  
Reeve Neufeld attended a La Crete Meals for Seniors meeting as well  
as a meeting in Blue Hills.

**MOTION 01-501**

**MOVED** by Councillor Peters

That the Council Committee reports be accepted as presented.

**CARRIED**

7. b) **CAO Report**

The CAO reported on the Director's retreat.

**MOTION 01-502**

**MOVED** by Councillor Newman

That the CAO report be accepted as presented.

**CARRIED**



**PLANNING AND  
EMERGENCY  
SERVICES:**

**MOTION 01-503**  
Bylaw 278/01  
First Reading

8. a) **Bylaw 278/01 – Land Use Bylaw Amendment  
Technical Change to the Land Use Bylaw under  
Section 5.12.A and Section 4.15**

**MOVED** by Councillor Rosenberger

That first reading be given to Bylaw 278/01 being a technical change to the Land Use Bylaw under Section 5.12.A and Section 4.15.

**CARRIED**

**MOTION 01-504**  
Bylaw 279/01  
First Reading

8. b) **Bylaw 279/01 – Land Use Bylaw Amendment  
Technical Change to the Land Use Bylaw under  
Section 5.2.A – Agricultural District 1,  
Subsections C. Parcel Density (b) and F. Lot Area (2)**

**MOVED** by Councillor Wieler

That first reading be given to Bylaw 279/01 being a technical change to the Land Use Bylaw under Section 5.2.A – Agricultural District 1, Subsections C. Parcel Density (b) and F. Lot Area (2).

**CARRIED**

**MOTION 01-505**

8. c) **Bylaw 280/01 – Land Use Bylaw Amendment  
Lot 17, Block 01, Plan 782-0147  
Hamlet Public District to  
Hamlet Residential District 1 “HR-1”, South Portion &  
Hamlet Commercial District 1, North Portion**

**MOVED** by Councillor Kulscar

That Bylaw 280/01 be tabled for more information.

**CARRIED**

Reeve Neufeld recessed the meeting at 1:53 p.m.

Reeve Neufeld reconvened the meeting at 2:03 p.m.

**PROTECTIVE  
SERVICES:**

**9. a)**

There were no items under this heading.

**AGRICULTURAL  
SERVICES:**

**10. a) Inspection and Audits of  
Intensive Livestock Operations**

**MOTION 01-506**

**MOVED** by Councillor Kulscar

That a letter be written to the Provincial Government expressing concerns regarding the monitoring and enforcement of livestock operations having been given to the Natural Resources Conservation Board (NRCB); further that the letter recommend that monitoring and enforcement of livestock operations remain with the provincial Agricultural Department.

**CARRIED**

**10. b) 2001 Peace Regional  
Agricultural Service Board Conference**

**MOTION 01-507**

**MOVED** by Councillor Thiessen

That all Councillors and Intensive Livestock Operations Task Force members be authorized to attend the Peace Regional Agricultural Service Board Conference.

**CARRIED**

**CORPORATE  
SERVICES:**

**MOTION 01-508**  
Bylaw 277/01  
First Reading

11. a) **Bylaw 277/01 – To Provide for Payment of  
Taxes by Installments**

**MOVED** by Councillor Rosenberger

That first reading be given to Bylaw 277/01 being a bylaw to provide for the payment of taxes by installments.

**CARRIED**

**MOTION 01-509**

11. b) **Elected Officials Meeting**

**MOVED** by Councillor Rosenberger

That all Councillors be authorized to attend the Elected Officials meeting in High Level on November 2, 2001.

**CARRIED**

**MOTION 01-510**

11. c) **Northern Lakes College**

**MOVED** by Councillor Thiessen

That all Councillors be authorized to attend the meeting in Fort Vermilion with the Northern Lakes College Board of Governors.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**MOTION 01-511**

12. a) **Road Tour**

**MOVED** by Councillor Thiessen

That the Road Tour be scheduled for October 25 at 9:00 a.m. departing from the Fort Vermilion M.D. office and October 26 at 9:00 a.m. departing from the La Crete M.D. office.

**CARRIED**



**IN CAMERA  
SESSION:**

**13. a)**

There were no items under this heading.

**ADJOURNMENT:**

**14. a) Adjournment**

**MOTION 01-512**

**MOVED** by Councillor Newman

That the meeting be adjourned at 2:29 p.m.

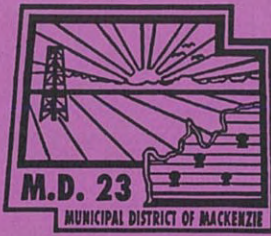
**CARRIED**

These minutes were adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	<b>Minutes of the October 24<sup>th</sup> Council Organizational Meeting</b>
Agenda Item No:	3 a)

### BACKGROUND / PROPOSAL:

Not applicable.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:


Attached are the minutes of the Wednesday, October 24, 2001 Council Organizational meeting.

### COSTS / SOURCE OF FUNDING:

Not applicable.

### RECOMMENDED ACTION (by originator):

That the minutes of the October 24, 2001 Council Organizational meeting be adopted as presented.

Review: 	Dept.	C.A.O. 
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**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL ORGANIZATIONAL MEETING**

**Fort Vermilion School Division Central Office  
Fort Vermilion, Alberta**

**Wednesday, October 24, 2001**

**PRESENT:**

Bill Neufeld	Reeve
Betty Bateman	Councillor
John Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Michael Nanooch	Councillor
Wayne Thiessen	Councillor
Walter Sarapuk	Councillor
Willie Wieler	Councillor

**ABSENT:**

**ALSO PRESENT:**

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant

Minutes of the Council Organizational meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, October 24, 2001, in the Fort Vermilion School Division Central Office, Fort Vermilion, Alberta.

**CALL TO ORDER:**

1. a) **Call to Order**

Harvey Prockiw called the meeting to order at 10:05 a.m.

**ADOPTION OF  
AGENDA:**

2. a) **Adoption of Agenda**

**MOTION 01-513**

**MOVED** by Councillor Wieler

That the agenda be adopted with the following additions:

- 8c) Family and Community Support Services (FCSS) Boards
- 4s) Appeal Board for Agricultural Issues
- 4t) Northern C.A.R.E.
- 8d) Backsloping.

**CARRIED**



**ELECTION:**

**3. a) Election of Reeve**

CAO, Harvey Prockiw, opened the floor for nominations for the position of Reeve.

First call for nominations:

Walter Sarapuk nominated Bill Neufeld.  
Bill Neufeld accepted.

Second call for nominations:

Willie Wieler nominated Pat Kulscar.  
Pat Kulscar accepted.

Third call for nominations:

No further nominations were received.

Election for Reeve was conducted by secret ballot. Harvey Prockiw and Eva Schmidt counted the ballots.

Harvey Prockiw informed Council that the vote was a tie. The CAO then wrote both names on separate papers and placed them in a hat. Bob Derksen, reporter for the Northern Pioneer, drew a name out of the hat.

Harvey Prockiw declared Bill Neufeld elected to the position of Reeve.

**MOTION 01-514**

**MOVED** by Councillor Bateman

That the ballots for the election of Reeve be destroyed.

**CARRIED**

Harvey Prockiw destroyed the ballots.

**3. b) Election of Deputy Reeve**

Harvey Prockiw opened the floor for nominations for the position of Deputy Reeve.

First call for nominations:

Joe Peters nominated Willie Wieler.

Willie Wieler accepted.

John W. Driedger nominated Walter Sarapuk.  
Walter Sarapuk accepted.

Michael Nanooch nominated Greg Newman  
Greg Newman declined.

Second call for nominations:  
No nominations were received.

Third call for nominations:  
No further nominations were received.

Election for Deputy Reeve was conducted by secret ballot. Harvey Prockiw and Eva Schmidt counted the ballots.

Harvey Prockiw declared Walter Sarapuk elected to the position of Deputy Reeve.

**MOTION 01-515**

**MOVED** by Councillor Thiessen

That the ballots for the election of Deputy Reeve be destroyed.

**CARRIED**

**3. c) Oath of Reeve, Deputy Reeve and Council Members**

Harvey Prockiw conducted the affidavit for Reeve. Bill Neufeld made a public oath of office and signed an affidavit for the position of Reeve.

Harvey Prockiw conducted the affidavit for the Deputy Reeve. Walter Sarapuk made a public oath of office and signed an affidavit for the position of Deputy Reeve.

Reeve Neufeld conducted the affidavits for the positions of Councillors. All Councillors made a public oath of office and signed affidavits for the position of Councillor.

**APPOINT**

**REPRESENTATIVES:** 4. a) **AAMD&C Advisory Committee on  
Aboriginal Issues**

Bill Neufeld has been appointed by AAMD&C and Harvey Prockiw has been appointed Secretariat, therefore no appointments are required at this time.

4. b) **Cooperative Management Planning Board**

**MOTION 01-516** **MOVED** by Councillor Peters

That Councillor Thiessen be appointed as a member of the Cooperative Management Planning Board and Councillor Wieler be appointed as the alternate.

**CARRIED**

**MOTION 01-517** **MOVED** by Councillor Newman

That administration draft a policy authorizing Councillors appointed as alternate members to Committees, to attend all meetings.

**CARRIED**

4. c) **Fish and Wildlife Advisory Committee**

The Fish and Wildlife Advisory Committee has been renamed the Upper Hay Recreational Hunting and Fishing Advisory Committee. Members at large are Dave Thompson, Larry Neufeld and Jake J. Wolfe.

**MOTION 01-518** **MOVED** by Councillor Wieler

That Councillor Newman be appointed as Council member to the Upper Hay Recreational Hunting and Fishing Advisory Committee.

**CARRIED**



**MOTION 01-519**

**4. d) Footner Forest Liaison Committee**

**MOVED** by Councillor Wieler

That Councillor Sarapuk and Councillor Thiessen be appointed as the two Council members to the Footner Forest Liaison Committee and Councillor Bateman be appointed as the alternate.

**CARRIED**

**MOTION 01-520**

**4. e) Hay Zama Committee**

**MOVED** by Councillor Peters

That Councillor Thiessen be appointed to the Hay Zama Committee.

**CARRIED**

**MOTION 01-521**

**4. f) High Level Forests Public Advisory Committee**

**MOVED** by Councillor Thiessen

That Councillor Sarapuk be appointed to the High Level Forest Public Advisory Committee.

**CARRIED**

**4. g) Highway 58 Connector Committee  
(Mustus Road Society)**

The Highway 58 Connector Committee was dissolved. Issues will be dealt with by Council as a whole.

4. h) Highway 88 Paving and Building Committee

MOTION 01-522

MOVED by Councillor Newman

That the Highway 88 Paving and Building Committee be increased to include three Councillors and that Councillor Driedger, Councillor Wieler and Councillor Nanooch be appointed as members to the Committee.

CARRIED

4. i) Hutch Lake Committee

This committee was eliminated by Motion 00-578.

MOTION 01-523

MOVED by Councillor Thiessen

That a Campground Task Force be created; that the Task Force be comprised of three members of Council and two members at large; further that Councillor Wieler, Councillor Bateman and Councillor Newman be appointed to the Task Force.

CARRIED

4. j) Mackenzie Economic Development Corporation

MOTION 01-524

MOVED by Councillor Newman

That Councillor Kulscar be appointed to the Mackenzie Economic Development Corporation.

CARRIED

4. k) Mackenzie Housing Management Board

**MOTION 01-525**

**MOVED** by Councillor Nanooch

That Councillor Driedger be appointed as Council member to the Mackenzie Housing Management Board.

**CARRIED**

**MOTION 01-526**

**MOVED** by Councillor Wieler

That Bill Dainard, Noreen McAteer, George Bueckert and Wally Schroeder be appointed to the Mackenzie Housing Management Board.

**CARRIED**

4. l) Mackenzie Municipal Services Agency

**MOTION 01-527**

**MOVED** by Councillor Kulscar

That Councillor Nanooch be appointed to the Mackenzie Municipal Services Agency and that Reeve Neufeld be appointed as the alternate.

**CARRIED**

4. m) Mighty Peace Tourist Association

**MOTION 01-528**

**MOVED** by Councillor Sarapuk

That Councillor Kulscar be appointed to the Mighty Peace Tourist Association.

**CARRIED**

4. n) Northwest Boreal Education Society

**MOTION 01-529**

**MOVED** by Councillor Newman

That Councillor Sarapuk and Councillor Bateman be appointed as members to the Northwest Boreal Education Society and Councillor Thiessen be appointed as the alternate.

**CARRIED**

4. o) Northwest Corridor Development Corporation

Mike Osborne is the regional representative; therefore no appointment is required at this time.

4. q) Regional Landfill Authority

**MOTION 01-530**

**MOVED** by Councillor Driedger

That Councillor Thiessen and Councillor Kulscar be appointed as members to the Regional Landfill Authority.

**CARRIED**

4. r) Upper Hay Forest Area Community  
Timber Permit Program

**MOTION 01-531**

**MOVED** by Councillor Thiessen

That Councillor Wieler be appointed to the Upper Hay Forest Area Community Timber Permit Program.

**CARRIED**



**MOTION 01-532**

**4. s) Appeal Board for Agricultural Services**

**MOVED** by Councillor Thiessen

That an Appeal Board be established to hear issues regarding the Agricultural Services and that the Agricultural Service Board be appointed as that Appeal Board.

**CARRIED**

The meeting was recessed at 11:19 a.m.

The meeting was reconvened at 11:30 a.m.

**4. p) Prairie Farm Rehabilitation Administration Liaison**

The Agricultural Service Board will appoint members to the Prairie Farm Rehabilitation Administration Liaison.

**4. t) Northern C.A.R.E.**

**MOTION 01-533**

**MOVED** by Councillor Wieler

That the documentation from Northern C.A.R.E. be received as information.

**CARRIED**

**COUNCIL**  
**COMMITTEES:**

**5. a) Agricultural Service Board**

**MOTION 01-534**

**MOVED** by Councillor Wieler

That Councillor Newman and Councillor Peters be appointed to the Agricultural Service Board.

**CARRIED**

**MOTION 01-535**

**MOVED** by Reeve Neufeld

That Martin Wieler, Clint Rempel, and Peter Hawryliuk be appointed as the three members at large to the Agricultural Service Board.

**CARRIED**

5. b) Assessment Review Board

**MOTION 01-536**

**MOVED** by Councillor Newman

That Councillor Kulscar be appointed as member to the Assessment Review Board and Councillor Driedger be appointed as alternate.

**CARRIED**

**MOTION 01-537**

**MOVED** by Councillor Kulscar

That Jack Eccles and Les Coulthard be appointed as members at large to the Assessment Review Board and Wally Schroeder be appointed as the alternate.

**CARRIED**

5. c) Bursary Committee

**MOTION 01-538**

**MOVED** by Councillor Newman

That Reeve Neufeld, Councillor Kulscar and Councillor Nanooch be appointed as the three members of the M.D. of Mackenzie Bursary Committee.

**CARRIED**

5. d) M.D. of Mackenzie Library Board

MOTION 01-539

MOVED by Councillor Newman

That Councillor Bateman be appointed to the M.D. of Mackenzie Library Board.

CARRIED

5. e) Public Safety Services Committee  
(Disaster Services)

Harvey Prockiw updated Council on the M.D. Disaster Services Plan.

5. f) Recreation Boards

MOTION 01-540

MOVED by Reeve Neufeld

That Councillor Bateman be appointed to the Zama Recreation Board, Councillor Nanooch to the Fort Vermilion Recreation Board and Councillor Wieler to the La Crete Recreation Society.

CARRIED

MOTION 01-541

MOVED by Councillor Wieler

That a letter be written to the Town of High Level requesting that an M.D. of Mackenzie representative be allowed to sit on their recreation board and that Councillor Kulscar be appointed as the representative.

CARRIED

*Check letter  
for wording*

**MOTION 01-542**

**5. f) Subdivision and Development Appeal Board**

**MOVED** by Councillor Newman

That Councillor Kulscar and Councillor Sarapuk be appointed as members to the Subdivision and Development Appeal Board.

**CARRIED**

**MOTION 01-543**

**MOVED** by Councillor Thiessen

That Jack Eccles, Ray Toews and Les Coulthard be appointed as the three members at large to the Subdivision and Development Appeal Board.

**CARRIED**

**5. g) Veterinary Advisory Committee**

The Agricultural Service Board will appoint members to the Veterinary Advisory Committee (VAC). Councillor Sarapuk would like to sit on the VAC.

*switch wording*

**5. h) Veterinary Services Incorporated**

The Agricultural Service Board will appoint members to the Veterinary Service Incorporated.

**AD HOC COMMITTEES:**

**6. a) Airport and Airport Operations Committee**

The Airport and Airport Operations Committee was eliminated by Motion 00-602.

**6. b) Developer's Agreement Task Force**

**MOTION 01-544**

**MOVED** by Councillor Driedger

That Reeve Neufeld and Councillor Wieler be appointed to the Developer's Agreement Task Force.

**CARRIED**



**MOTION 01-545**

**6. c) Memorandum of Understanding Task Force**

**MOVED** by Councillor Kulscar

That the Memorandum of Understanding Task Force be dissolved.

**CARRIED**

**BYLAWS/  
POLICIES:**

**MOTION 01-546**

Bylaw 282/01

First Reading

**7. a) Bylaw 282/01 – To Provide the Organizational and Procedural Matters Council, Council Committees and Councillors**

**MOVED** by Councillor Kulscar

That first reading be given to Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors.

**CARRIED by two thirds majority vote**

**MOTION 01-547**

Bylaw 282/01

Second Reading

**MOVED** by Councillor Newman

That second reading be given to Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors.

**CARRIED by two thirds majority vote**

**MOTION 01-548**

**MOVED** by Councillor Bateman

That Council give consideration to go to third reading of Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors, at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 01-549**  
Bylaw 282/01  
Third Reading

**MOVED** by Councillor Thiessen

That third reading be given to Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors.

**CARRIED** by two thirds majority vote

7. b) **Bylaw 283/01 – To Amend Bylaw 219/00, To Provide for Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

Administration will bring forward benefit plan options for Council.

**MOTION 01-550**  
Bylaw 283/01  
First Reading

**MOVED** by Councillor Thiessen

That first reading be given to Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175.

**CARRIED** by two thirds majority vote

**MOTION 01-551**  
Bylaw 283/01  
Second Reading

**MOVED** by Councillor Driedger

That second reading be given to Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175.

**CARRIED** by two thirds majority vote

**MOTION 01-552**

**MOVED** by Councillor Bateman

That consideration be given to go to third of Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175, at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 01-553**  
 Bylaw 283/01  
 Third Reading

**MOVED** by Councillor Sarapuk

That third reading be given to Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175.

**CARRIED** by two thirds majority vote

**7. c) Policy ADM033 - Council Meeting Dates**

Proposed Policy ADM033 – Council Meeting Dates was discussed.

**OTHER BUSINESS:**

**8. a) Establish Council Meeting Dates, Times and Places for 2002**

**MOTION 01-554**

**MOVED** by Councillor Newman

That the Council meeting dates for the year 2002 be established as follows:

January 8	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
22	Committee of the Whole	4 p.m.	Zama
	Regular Council	7 p.m.	Zama
February 5	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
19	Committee of the Whole	4 p.m.	La Crete
	Regular Council	7 p.m.	La Crete
March 5	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion

	19	Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
April	3	<i>(Wednesday, due to Easter)</i>		
		Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	16	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion
May	7	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	22	<i>(Wednesday, due to Pentecost)</i>		
		Committee of the Whole	4 p.m.	Zama
		Regular Council	7 p.m.	Zama
June	4	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	18	Committee of the Whole	4 p.m.	La Crete
		Regular Council	7 p.m.	La Crete
July	2	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	16	Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
August	6	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	20	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion
September	3	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	24	Committee of the Whole	4 p.m.	Zama
		Regular Council	7 p.m.	Zama
October	8	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	22	Committee of the Whole	4 p.m.	La Crete
		Regular Council	7 p.m.	La Crete
November	5	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	19	<i>(AMD&amp;C Fall Convention)</i>		
		Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
December	3	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	17	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion

**CARRIED**



**MOTION 01-555**

**MOVED** by Councillor Wieler

That the 2002 budget meeting dates be scheduled as follows:  
Tuesday, November 27, 2001 at 9 a.m. in Fort Vermilion,  
Wednesday, December 5, 2001 at 9 a.m. in Fort Vermilion, and  
Tuesday, December 11, 2001 at 9 a.m. in Fort Vermilion.

**CARRIED**

**8. b) Set Meeting Date with Alberta Environment  
Water Resources**

This item will be brought back to the November 6, 2001 Council meeting.

**8. d) Backsloping**

Backsloping adjacent to private property and crown lands was discussed.

**8. c) Family and Community Support Services  
(FCSS) Boards**

This item will be brought back to the November 6, 2001 Council meeting.

**ADJOURNMENT:**

**9. a) Adjournment**

**MOTION 01-556**

**MOVED** by Councillor Driedger

That the meeting be adjourned at 12:46 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

**Municipal District of Mackenzie No. 23  
Manager's Report  
November 1, 2001**

**Staff Layoffs**

In an effort to rationalize the levels of staff that we currently have the following changes have recently occurred:

- Equipment Operators – there will be one at both Fort Vermilion and LaCrete. (two layoffs in F.V.).
- Lead Hands – The workload in LaCrete does not warrant a lead hand in the winter (one layoff in L.C.).
- Mechanical staff – the number of mechanics has increased over the last number of years from one to three. As a result of the recent retirement in F.V., this position will not be replaced.
- Water Treatment Plant staff – Previously there was one “floater” or extra position in addition to the two operators per plant. The floater position located in F.V. has been vacated due to the employee leaving the area and the position will not be replaced.

**Budget 2002**

Firstly, November 27 has been set as the first budget meeting and this happens to be the date of a regular council meeting, so it must be rescheduled. The entire staff have been diligently working on next years budget and this has consumed many of my days in the last month. The first budget meeting will be covering all of the grant requests received to date. We have many organizations scheduled to appear as delegations before council. The second meeting will see council addressing the classification and prioritization of the road network, the repair and rehabilitation schedule as well as a number of existing and newly drafted road policies. The next meeting will take us into the operating budget and we will also use this time to bring council up to date on the 2001 year to date figures. Lastly the capital budget will be addressed.

**FV Get to Know You Night**

Management and a number of staff attended the Get to Know You Night in FV. It was fairly well attended by the organizations and the public.

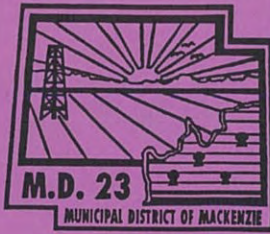
**M.D. Christmas Gathering**

This year's Christmas function has been scheduled for Saturday, December 15 in Fort Vermilion.

Respectfully submitted,  
Harvey Prockiw, CAO



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	November 06, 2001
Originated By:	Paul Driedger Director of Planning
Title:	<b>PUBLIC HEARING</b> <b>Bylaw 278/01</b> Land Use Bylaw Amendment Technical Change to the Land Use Bylaw under Section 5.12.A and section 4.15
Agenda Item No:	6 a) 8 a)

### BACKGROUND / PROPOSAL:

We have received a request to include "Auction Mart" in the Hamlet Industrial District. Currently "Auction Mart" is not a USE under Section 5.12.A, subsection A. *Discretionary Uses* in the MD's Land Use Bylaw.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Upon review the proposed development seems to be a suitable use in this district. The proposed technical change will also require Auction Mart parking standards to be added to section 4.15 (2) *minimum parking standards*. The proposed changes to section 5.12.A subsection A. in the Land Use Bylaw would facilitate an Auction Mart with sufficient parking to be established in a hamlet. Definition in Land Use Bylaw is:

**"AUCTION MART" means a public place where property or items of merchandise are offered for sale to persons who bid on the object in competition with each other. (Bylaw 181/99) (Excludes the Sale of livestock)**

Currently there is a developer having consignment sales in the hamlet industrial district but does not have sufficient off-street parking and would like to locate to a more suitable location for regular auction sales. The proposed auction mart that would be located in the industrial area would not qualify for a license to auction any live stock since there is already an existing auction mart in the region that has exclusive rights to do so.

Review: *AMD.*

Dept. *PLANNING.*

C.A.O. *B*

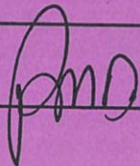


RECOMMENDED ACTION (by originator):

That Second Reading be given to Bylaw 278/01 being a technical change to Land Use Bylaw 093/97.

That Third Reading be given to Bylaw 278/01 being a technical change to Land Use Bylaw 093/97.

Review:



Dept.

PLANNING

C.A.O.



**BYLAW NO. 278/01  
BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA  
TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

**WHEREAS**, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta; has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995,

**WHEREAS**, Council of the Municipal District of Mackenzie No. 23 has deemed it desirable to include Auction Mart as a Discretionary Use in any Hamlet Industrial District 1 (HM1), and to further develop business in the Municipality.

**NOW THEREFORE**, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

**1. That Section 5.12.A – Hamlet Industrial District 1 (HM1) - be amended:**

**(i) By adding**

**“(17) Auction Mart”  
to the end of Subsection A – DISCRETIONARY  
USES, and**

**(ii) By replacing the existing phrase**

**“In accordance to the provisions of this Bylaw”  
in Subsection H – OFF-STREET PARKING, with a  
paragraph which shall read:**

**“One parking stall per 45 square feet of gross  
floor area in the case of indoor auctioneering  
facilities, and in the event of outdoor  
auctioneering facilities 30 parking stalls for  
every one acre (or less) of the ground area used  
for auction sales”, and**

**2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.**

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

**BYLAW NO. 278/01  
BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA  
TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

*Replaced*

**WHEREAS**, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995,

**WHEREAS**, Council of the Municipal District of Mackenzie No. 23 has deemed it desirable to include Auction Mart as a Discretionary Use in the Hamlet Industrial District 1 (HM1), to further develop business in the Municipality.

**NOW THEREFORE**, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Section 5.12.A – Hamlet Industrial District 1 (HM1) - be amended:

(i) By adding

**“(17) Auction Mart”  
to the end of Subsection A – DISCRETIONARY  
USES, and**

(ii) By replacing the existing phrase

**“In accordance to the provisions of this Bylaw”  
in Subsection H – OFF-STREET PARKING, with a  
paragraph which shall read:**

**“One stall per 45 square feet of gross floor area  
in the case of indoor auctioneering facilities, and  
in the event of outdoor auctioneering facilities  
the minimum number of stalls required shall be  
determined by a parking study undertaken by a  
qualified engineer or planner”, and**

2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

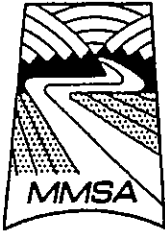
\_\_\_\_\_  
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant



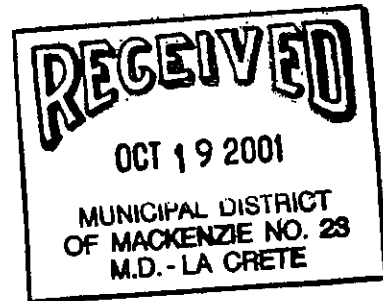


*Mackenzie Municipal Services Agency*

P.O. Box 450, Berwyn AB T0H 0E0

October 17, 2001

Municipal District of Mackenzie No. 23  
Box 1690  
La Crete, AB  
T0H 2H0



ATTENTION: Paul Driedger, Director  
Planning, Development, Protective and Community Services

Dear Reeve Neufeld and Council:

**RE: Proposed Bylaw No. 278/01, an Amendment to Land-Use Bylaw No.093/97**

The purpose of this report is to provide the Municipal District of Mackenzie No. 23 with comments and recommendation on a proposed amendment to the existing Land-Use Bylaw in order to include Auction Mart as a Discretionary Use in all Hamlet Industrial District 1 (HM1).

**RECOMMENDATION**

It is recommended that the proposal for amending Land Use Bylaw N0.093/97, Section 5.12.A – HAMLET INDUSTRIAL DISTRICT 1 (HM1), in order to include AUCTION MART as a DISCRETIONAY USE in all HAMLET INDUSTRIAL DISTRICT 1 (HM1), be APPROVED.

## BACKGROUND

The owner of Norlan Auction Service, an existing auctioneering business located in La Crete, has expressed to the Municipal District his intention of purchasing a property situated in the eastern part of the Hamlet of La Crete for expanding his business. The subject property is presently zoned Hamlet Industrial District 1 (HM1). Under the existing Land Use Bylaw, Auction Mart is not listed as Permitted or Discretionary Uses in an HM1 District. In order to facilitate the intended expansion, the Development Officer of the Municipality takes this initiative to propose an amendment (Bylaw No.278/01) to the existing Land Use Bylaw.

## COMMENTS

The staff of the Mackenzie Municipal Services Agency has reviewed this proposed amendment by assessing the degree of compatibility between the proposed Auction Mart and all the Discretionary Uses listed for Hamlet Industrial District 1 (HM1), and by examining the possible land use conflicts between the uses permitted (or possibly to be permitted) in the Hamlet Industrial District 1 and those permitted, under the current Land Use Bylaw, in the areas surrounding the Hamlet Industrial Districts (HM1) in La Crete, Fort Vermillion and Zama (as shown in Exhibit No 1, 2, and 3). The outcome of this overall review has revealed that the chance of land use conflict as a result of the adoption of Bylaw No. 278/01 is very little. In addition, the demand particularly for those services directly related to auction sales of farming equipment would seem to have increased in this farming community.

However, some measures should be taken in order to ensure that adequate off-street parking facilities are provided when auction sales events take place. A recent survey carried out by the MMSA staff has shown that most municipalities that have experienced large-scale, outdoor auction sales in Alberta have been using a case-by-case approach to dealing with the off-street parking issues. The rationality behind this approach is the difficulty in predetermining, well in advance, the type of merchandise to be sold at auction sales. Besides, the type and size of merchandise vary from event to event of sales, so would the number of clientele.

## CONCLUSION

The MMSA staff has no objection to the adoption of this amendment on conditions that, in the process of development permit application, a parking study should be carried out at the expense of the proponent, and should be submitted as part of development permit application to the Municipality for consideration.

Respectfully submitted,

  
Andrew Chan, MES, MCIP, ACP

Municipal Planner

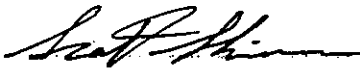
MACKENZIE MUNICIPAL SERVICES AGENCY

Oct 23/01

Had a Phone conversation with Andrew Chan with MMSA in regards to where he had compiled the information that the parking standards in Bylaw 278/01 had been base on. Andrew informed me that he had conducted a Phone survey with Five different Municipalities located in Central and Northern Alberta. He review those standards provided to him by the following Municipalities:

- County of Strathcona
- Town of Ludue
- City of Edmonton
- City of Grande Prairie
- Parkland County

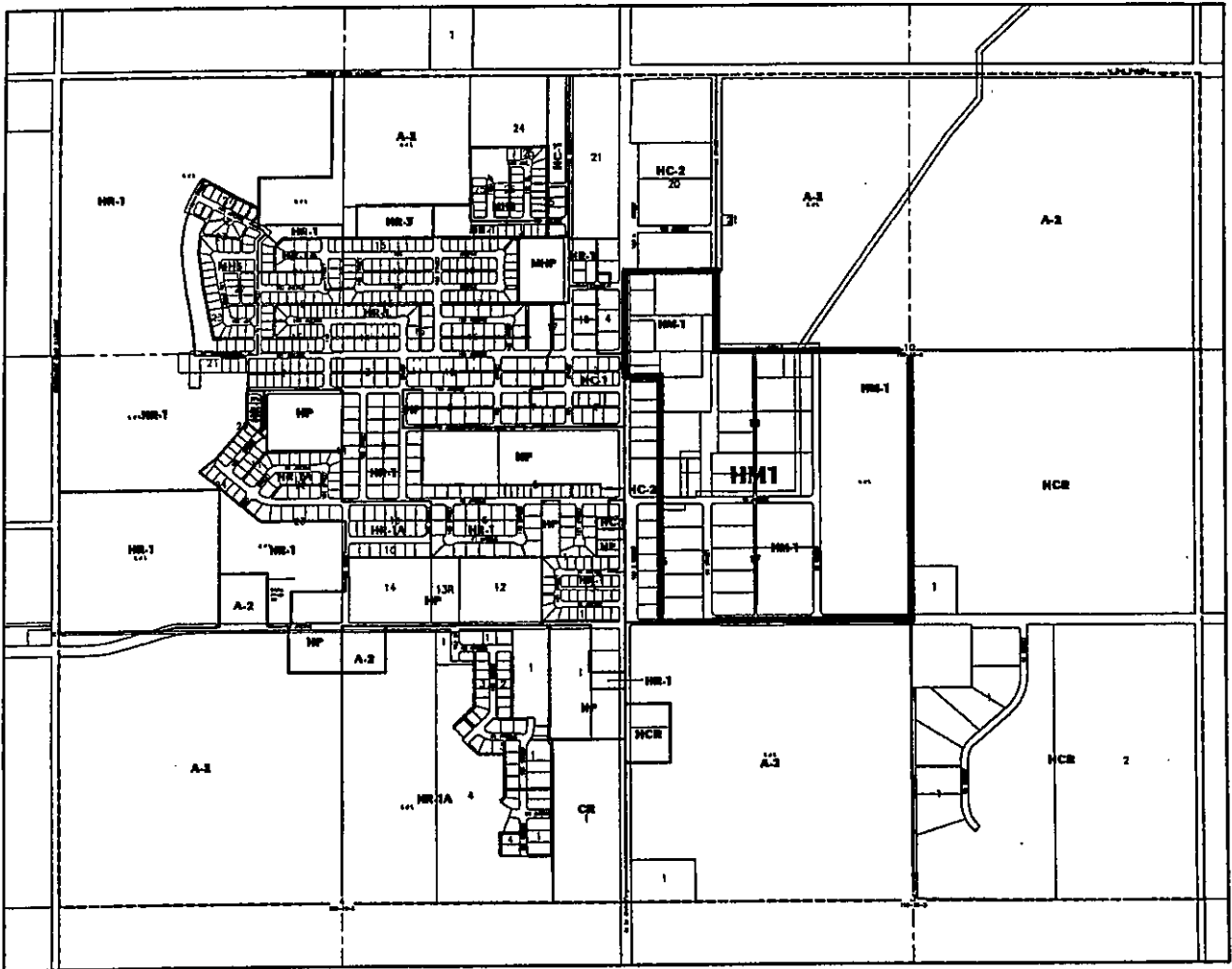
Andrew then produced the Parking Standard for Bylaw Amendment 278/01 based on that information.

  
Scott Skinner  
Development Officer

Bylaw No. 278/01

Exhibit No.1

Hamlet of La Crete  
Land in HM1 District

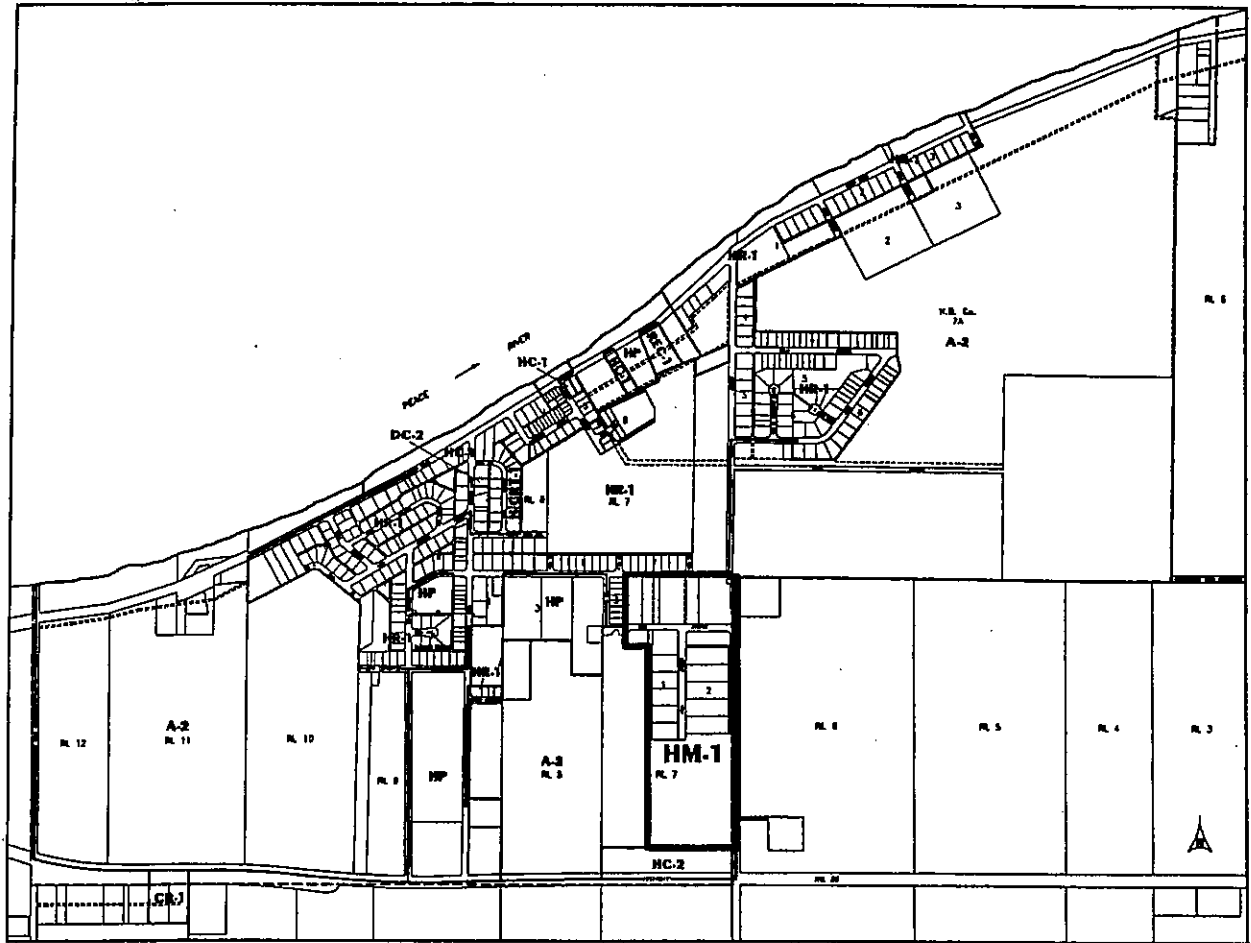




Bylaw No. 278/01

Exhibit No.2

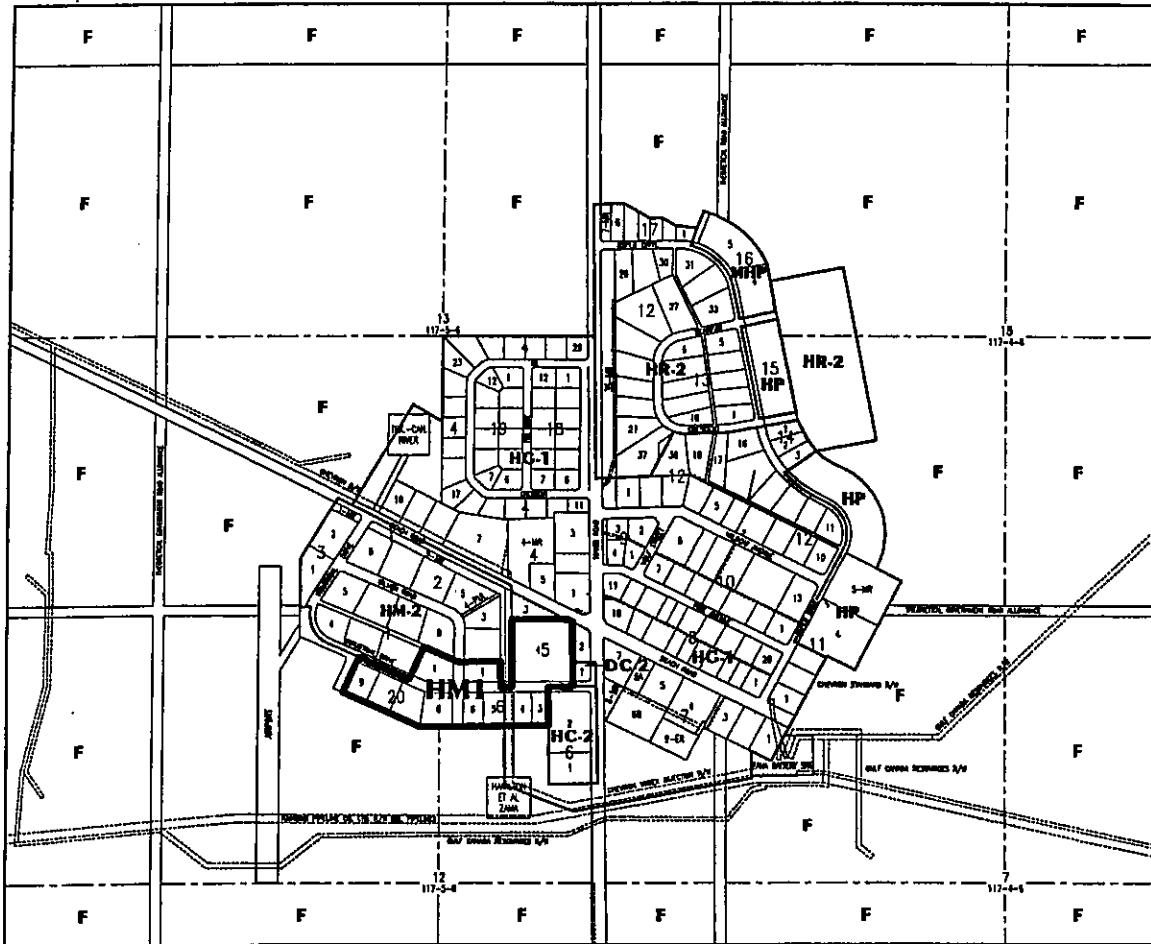
Hamlet of Fort Vermillion  
Land in HM1 District



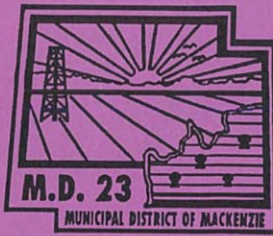
Bylaw No. 278/01

Exhibit No.3

Hamlet of Zama  
Land in HM1 District



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	November 06, 2001
Originated By:	Paul Driedger, Director of Planning
Title:	<b>New Policy Lot Sale Arrangements with Realtors</b>
Agenda Item No:	86)

### BACKGROUND / PROPOSAL:

The Hutch Lake lots owned by M.D. of Mackenzie have been put up for sale for some time now. Out of the 25 lots up for sale only 3 have sold so far this year.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The attached policy has been drafted to improve the sales of the Hutch Lake lots. Since the M.D. of Mackenzie is not specialized in the business of selling lots, and since Realtors are, it would be advantageous to give the responsibility of selling the Hutch Lake lots over to them.

### COSTS / SOURCE OF FUNDING:

The Realtors would be paid per lot sold as indicated in the policy.

### RECOMMENDED ACTION (by originator):

That Policy # FIN019 be approved.

Review: <i>AMD</i>	Dept. <i>Planning</i>	C.A.O. <i>(B)</i>
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## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>LOT SALE ARRANGEMENTS WITH REALTORS</b>	<b>Policy No.</b>	<b>FIN019</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 5 (b)</b>
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**PURPOSE**

To increase lot sales and to allow realtors to market M.D. of Mackenzie owned lots.

### Policy Statement and Guidelines

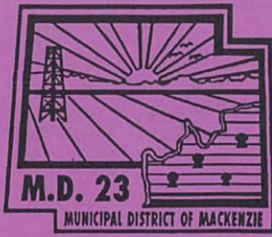
Council realizes that the M.D. of Mackenzie is not in the business of marketing real estate. Therefore, Council deems it prudent to make provisions for realtors to market M.D. of Mackenzie owned property.

1. The M.D. of Mackenzie hereby grants local realtors within the region the right to sell M.D. of Mackenzie owned land.
2. The lands that shall be available for sale by the realty companies shall be listed on the M.D. of Mackenzie's Lot Inventory List. Upon request, a Lot Inventory List shall be supplied to those companies which the M.D. of Mackenzie deems qualified.
3. All qualifying realty companies shall be local realtors. **"Local Realtor"** shall be defined as a realty company within the boundaries of the M.D. of Mackenzie, including the Town of High Level and the Town of Rainbow Lake. The realty company must maintain an office and personnel in at least one of these locations.
4. The realtor shall be entitled to a commission of five hundred (\$500.00) dollars for the sale of lots with an area of 0.40 hectares or smaller.
5. The realtor shall be entitled to a commission of three (3%) percent on lots with an area greater than 0.40 hectares.
6. If a prospective purchaser seeks the advice of a local realtor prior to purchasing a lot directly from the M.D. of Mackenzie it is the realtor's responsibility to notify the M.D. of Mackenzie, and to provide proof, of their involvement.
7. To qualify for the commission the realtor will be required to present the M.D. of Mackenzie with a finalized M.D. of Mackenzie authorized sale agreement.

	Date	Resolution Number
<b>Approved</b>		
<b>Amended</b>		
<b>Amended</b>		



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	November 06, 2001
Originated By:	Paul Driedger Director of Planning
Title:	<b>Review of Service Road Right-of-way in La Crete</b>
Agenda Item No:	8 c)

### BACKGROUND / PROPOSAL:

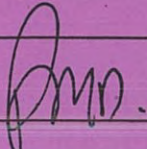

M.D. of Mackenzie has received a request from the United Farmers of Alberta to sell, lease or come up with a user agreement on a right-of-way designated for future service road located in front of the bulk fueling station in the Hamlet of La Crete. UFA has fuel service pumps located within close proximity of the service road right-of-way (we have requested a site survey to determine the exact location of the pumps in relation to the right-of-way).

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We have received information from legal council indicating we could enter into a License Agreement for use of right-of-ways, Road Closure Bylaw option and General Access Bylaw option. The most appropriate option for this location would be to do a Road Closure Bylaw and sell the property to UFA. As the Right-of-way dose not extend between two streets (just a short piece of right-of-way). Since we are reviewing this service road right-of-way we are also reviewing all developed and undeveloped service road right-of-ways in the Hamlet of La Crete.

### RECOMMENDED ACTION (by originator):

That the portion of right-of-way designated for future service road Plan 852 0927 & 882 1512 adjacent to UFA Bulk Fuel Sales be closed by bylaw and sold at fair market value to UFA.

Review:		Dept.	PLANNING	C.A.O.	
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1  
982 5932

ALLOWANCE

290

982 0009  
24

902 2145  
21

*Subject Property*

(012 3149)

982 0009

852 0927

012,0063

20

982 5484

922 2274105 AVENUE

882 1512

982 5602

852 0927

19

762 1956

942 1213

729 MC

3707 NY

(5936 RS)

1160 NY

002 422

892 1327

(892 1328)

902 0454

932 3375

962 01728

762 0383

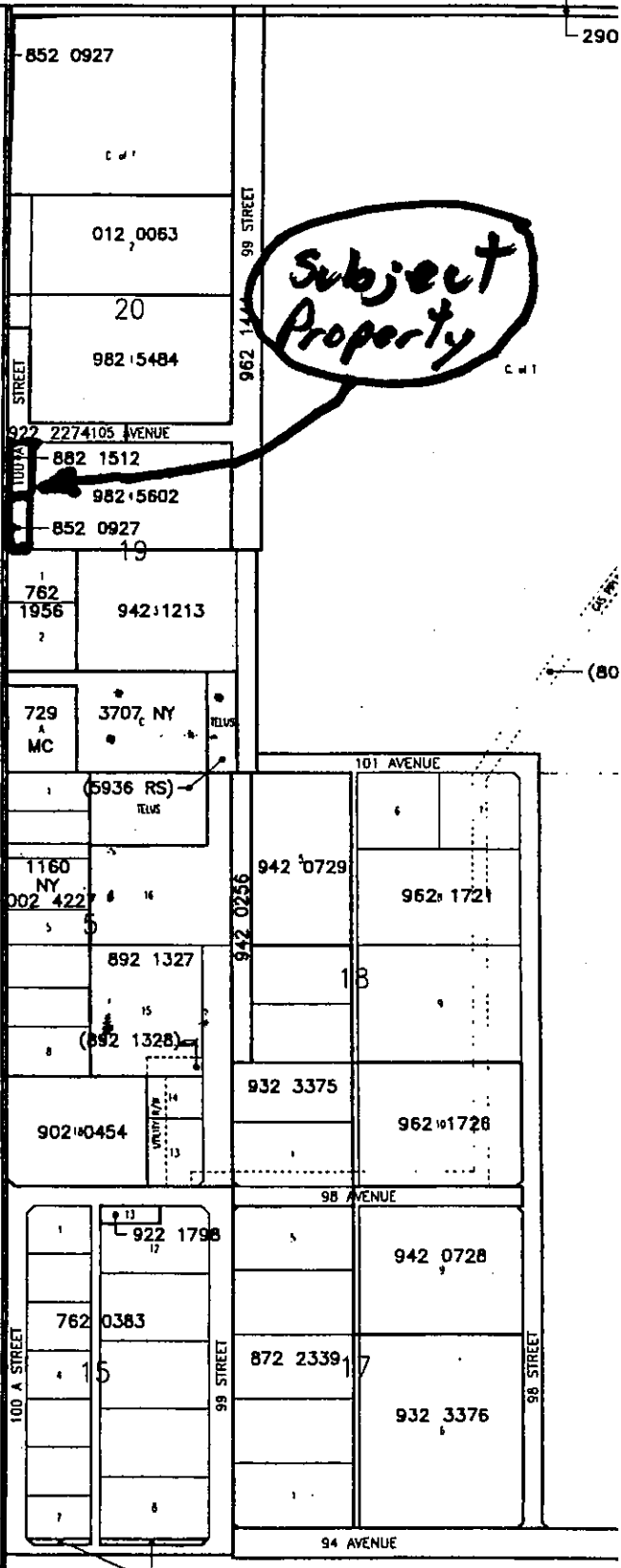
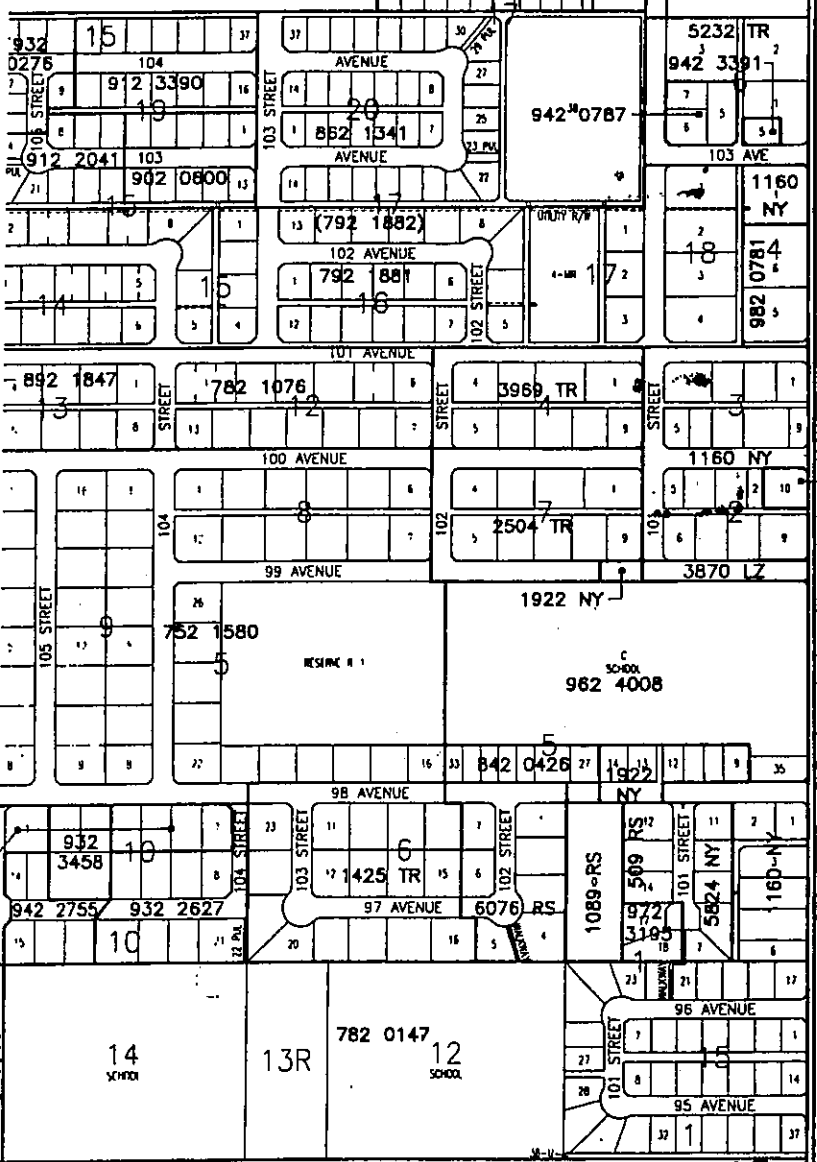
922 1798

942 0728

762 0383

872 2339

932 3376



101 STREET

902 2145  
21

002 4548  
982 1128

AVENUE

39

1787

5232 TR  
942 3391

103 AVE

1160

NY

184  
0781

STREET

922 2274105 AVENUE

012 0063

20

982 15484  
FRONTIER  
Power

882 1512  
882 0927  
982 15602  
*UFA*

762  
1956

942 1213

729

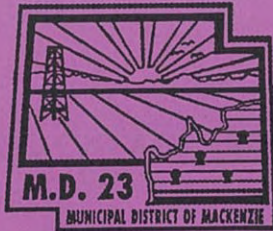
3707 NY

99 STREET

962 1441

66





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council
Meeting Date:	November 06, 2001
Originated By:	Chris Kelland, Agricultural Fieldman
Title:	Set Meeting Date with Alberta Environment, Water Resources
Agenda Item No:	10 a)

#### BACKGROUND / PROPOSAL:

The M.D. wants to meet with members of Alberta Environment, Water Resources, to discuss the legalities of what the M.D. can and cannot do with regards to water management/drainage. Included in the discussion will be the status of jointly funded projects. Specific examples would be the Blue Hills area water management project and the High Level East flood control project.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Benefits of the meeting would be a better understanding of the rules and the municipality's authority to undertake works. As examples: how do we decide on installation or not of controversial culverts, and when does the use of roadside ditches for drainage require licensing? Access to Alberta Environment funding would help with setting goals and determining budgets over several years. The status of specific projects, as in the Blue Hills area, would be very useful.

Water Resources will let us know dates available for them before the Council meeting.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION (by originator):

Set a date for a meeting with Water Resources to discuss legalities and joint cost-shared projects.

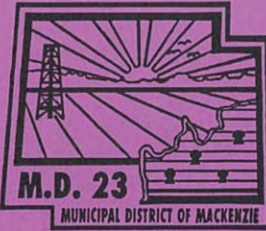
Review:

Dept.

CK.

C.A.O.





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2001
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw - Payment of taxes by installments
Agenda Item No:	11 a)

#### BACKGROUND / PROPOSAL:

At the September 25, 2001, Council meeting a discussion occurred about implementing a payment of taxes by installment plan which resulted in the request that administration bring forward a bylaw to provide for the payment of taxes by installments.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The plan envisions that the ratepayer would make monthly payments for January to June of each year based on 1/12 of the prior years' taxes. For July to December the payments would be adjusted for the actual amount that would be calculated less the amounts that were paid from January to June.

The ratepayers benefit by spreading their tax payment over a 12-month period and allow them to budget more effectively.

There will be some minor increase in administrative time and cost in handling of the monthly payment and updating its records.

#### COSTS / SOURCE OF FUNDING:

Administrative budget.

#### RECOMMENDED ACTION (by originator):

Council gives second and third reading to Bylaw 277/01.

Review:

*BH*

Dept.

*FINANCE*

C.A.O.

*[Signature]*

**BYLAW NO. 277/01**

**A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,  
IN THE PROVINCE OF ALBERTA,  
TO PROVIDE FOR PAYMENT OF TAXES BY INSTALLMENTS**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, Section 340, and amendments thereto, the Council may pass a bylaw to permit taxes to be paid by installments, at the option of the ratepayer.

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23 in the province of Alberta, duly assembled, hereby enacts as follows:

**PART 1 TITLE AND DEFINITIONS**

1. In this Bylaw, the following words, terms or expression shall be defined as:

- (a) "Business Day" shall mean every day of the week, Monday through Friday excepting statutory holidays and other holidays designated by the Municipal District of Mackenzie No. 23;
- (b) "Act" means the Municipal Government Act;
- (c) "Council", "property taxes", "local improvement taxes", and other words or phrases defined or used in the Act shall be the meaning provided or attributed in the Act.
- (d) "Estimated tax" due for the calendar year is the total amount payable in the prior year.

2. This bylaw may be cited as the "Tax Payment Bylaw".

**PART 2 INSTALLMENTS**

3. (1) Any person who wishes to pay property taxes and local improvement taxes with respect to a property tax by installments must make an agreement with the MD of Mackenzie, which shall provide:
- (a) Payments being made by way of pre-authorized withdrawals, drawn directly from that person's bank account;

- (b) That payments shall be made monthly, commencing in January;
- (c) The payments to be made during each of the months of January to June, inclusive, shall each be equal to one-twelfth (1/12) of the estimated taxes due for that calendar year;
- (d) The payments to be made during each of the months of July to December, inclusive shall be equal to one-sixth (1/6) of the amount calculated as follows:  
  
Actual taxes due for the calendar year in question;  
Less  
The aggregate of payments received during January to June, inclusive;
- (e) An exemption from Bylaw No. 64/96 to impose penalties for non-payment of taxes and tax arrears, provided the person is not in breach of the agreement;
- (f) That the penalty provisions of Bylaw No. 64/96 to impose penalties for non-payment of taxes and tax arrears shall apply should the person breach the agreement, with such penalty to apply on the balance of tax outstanding on the date of breach;
- (g) In the event a person's bank fails to honour any pre-authorized payment it shall be deemed to be a breach of the agreement by the person;
- (h) The agreement shall be deemed to be null and void if all taxes (including local improvement charges) due from the person with respect to the property or business as the case may be, are not paid in full up to December 31 of the year preceding the year in which the agreement is to commence;
- (i) The tax installment plan will only be made available to a ratepayer and a property that has no outstanding tax arrears.

4. That this bylaw shall take effect on the 1st day of January, 2002.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2001

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	November 6, 2001
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	AUPE Collective Agreement
Agenda Item No:	1167

#### BACKGROUND / PROPOSAL:

The Collective Agreement between the MD and AUPE local 118/008 expires on December 31, 2001. The union has provided a formal notice to commence collective bargaining pursuant to Section 57(1) of the Alberta Labour Relations Code, and Article 32 of the current Collective Agreement.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The MD recognizes that the Union has the sole right to negotiate and conclude a Collective Agreement on behalf of the employees, with the intent and purpose to promote a harmonious relationship between the Employees and Employer. Due to the lack of personal experience in dealing with this important issue, Administration is recommending that we hire a Consultant with experience in the area of labour negotiations and collective agreements. Additionally, this will have the added benefit of passing on the expertise and knowledge to Administration, which then could be, used in future labour negotiations.

#### COSTS / SOURCE OF FUNDING:

Consultant fees and expenses (Estimated at \$10,000) – professional fees

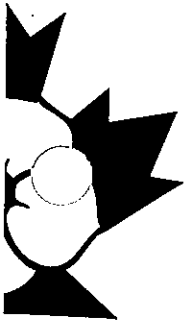
#### RECOMMENDED ACTION (by originator):

A MD Negotiating Committee is set up to commence discussions with the Union's bargaining committee to conclude a Collective Agreement. The make up of the MD committee could be one of the following options:

1. Chief Administrative Officer, Director of Corporate Services and Labour Relations Consultant.
2. Chief Administrative Officer, Director of Corporate Services, Councilor, and Labour Relations Consultant.

Also, Council approves the hiring of a Consultant to provide expertise and advice to conclude a new Collective Agreement. with AUPE local 118/08.

Review: <i>BR</i>	Dept. <i>FINANCE</i>	C.A.O. <i>[Signature]</i>
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# The Alberta Union Of Provincial Employees

Solidarity Place: 10451 -170 Street, NW, Edmonton, Alberta, Canada T5P 4S7

Telephone: (780) 930-3300, 1-800-232-7284, Fax: (780) 930-3392

www.aupe.org

October 15, 2001

CHIEF EXECUTIVE OFFICER  
M.D. OF MACKENZIE #23  
P.O. BOX 640  
FORT VERMILION AB T0H 1N0

D.C. MacLENNAN  
President

E.A. MARDELL  
Executive Secretary-  
Treasurer

T. FALKINER  
Vice-President

L. GINGRAS  
Vice-President

P.L. HOFFMAN  
Vice-President

W. MORGAN  
Vice-President

## REGISTERED MAIL

Dear Sir/Madam:

**Re: Notice to Commence Collective Bargaining  
Local 118/008 - Municipal District of MacKenzie #23  
(All Employees)**

Please be advised that this letter should be considered as our formal notice to commence collective bargaining pursuant to Section 57(1) of the Alberta Labour Relations Code, and Article 32 of the current Collective Agreement in force and effect between the Parties.

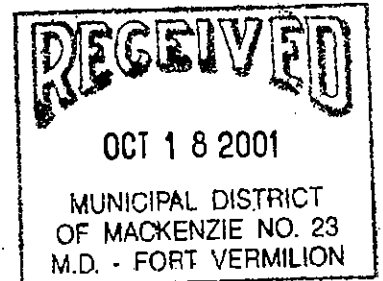
The persons named pursuant to Section 59(1) of the Alberta Labour Relations Code are as follows:

- (i) Brian Randall, 2<sup>nd</sup> Floor, Royal Bank Building, 10036 - 100 Street, Box 6895, Peace River, Alberta, T8S 1S6, with the authority to bargain collectively,
- (ii) Dan MacLennan, 10451 - 170 Street, Edmonton, Alberta, T5P 4S7, with the authority to conclude a collective agreement, and
- (iii) Dan MacLennan, with the authority to sign a collective agreement for the Union.

Please be advised that pursuant to Section 59(3) of the Alberta Labour Relations Code the members of the Union's bargaining committee are as follows:

- (i) Brian Randall, 2<sup>nd</sup> Floor, Royal Bank Building, 10036 - 100 Street, Box 6895, Peace River, Alberta, T8S 1S6;

.../2



- (ii) Ronald Dyck, Box 876, La Crete, AB, T0H 2H0;
- (iii) Floyd Lafferty, Box 112, Fort Vermilion, AB, T0H 1N0; and
- (iv) Scott Skinner, P.O. Box 1841, La Crete, AB, T0H 2H0.

It should be noted that all members of the bargaining committee may not be in attendance at all meetings, however, Mr. Randall will act as spokesperson and will be in attendance at all meetings with the authority to bargain.

Please note that pursuant to Section 59(6), any tentative agreement reached by the Parties is subject to ratification by the membership who are employed in the bargaining unit.

We are prepared to meet and commence collective bargaining with your authorized representatives at a time and place to be agreed upon by the Parties through Mr. Brian Randall, (telephone: (780) 624-2424).

We request that Pamela Kirkwood, Senior Manager, automatically be copied on all correspondence between Mr. Randall and the M.D. of MacKenzie with respect to this bargaining unit.

I trust you will find this in order and that you will respond appropriately.

Yours truly,



Dan MacLennan  
President

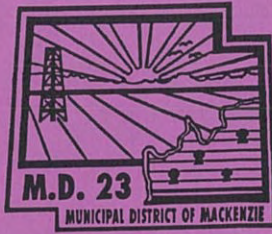
DCM/mu  
USWA

cc: Local 118/008 Negotiating Committee  
Pamela Kirkwood, Senior Manager, AUPE

B. Randall, Local 118/008 Negotiator, AUPE Northwest Regional Office



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Appointment to Regional Economic Development Initiative</b>
Agenda Item No:	11 c)

### BACKGROUND / PROPOSAL:

On February 20, 2001 Council appointed Councillor Frank Rosenberger to the Regional Economic Development Initiative. This appointment was missed at the October 24<sup>th</sup> Organizational meeting.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of Council needs to be appointed to the Regional Economic Development Initiative.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

### RECOMMENDED ACTION (by originator):

That Councillor \_\_\_\_\_ be appointed to the Regional Economic Development Initiative.

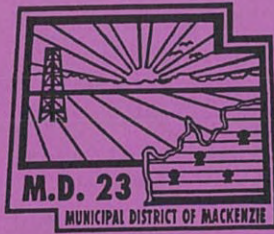
Review:

Dept.

C.A.O.



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Charlie Penson, M.P Visit to the M.D. of Mackenzie</b>
Agenda Item No:	11 D)

### BACKGROUND / PROPOSAL:

Last winter Council invited Charlie Penson to attend a Council meeting at his convenience. We were unable to establish a suitable date at that time.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Mr. Penson will be in the area on Monday, November 12<sup>th</sup> and will be able to meet with Council for an hour starting between 4:00 and 4:30 p.m. Arrangements have been made to hold the meeting at the Fort Vermilion School Division.

Mr. Penson would like a list of topics that Council wishes to discuss.


Charlie Penson will hold a public meeting in La Crete at Sara's Diner at 1:00 p.m. and at the Sheridan Lawrence restaurant in Fort Vermilion at 7:00 p.m.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

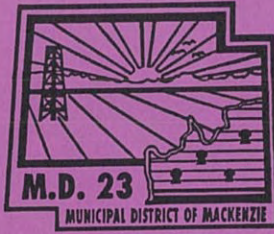
### RECOMMENDED ACTION (by originator):

That all Councillors be authorized to attend a Special Council meeting with Charlie Penson on Monday, November 12, 2001 in Fort Vermilion.

Review:	Dept.	C.A.O.	
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# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Budget Meeting Date</b>
Agenda Item No:	11 e)

### BACKGROUND / PROPOSAL:

At the October 24<sup>th</sup> Organizational meeting, Council set the first budget meeting date for Tuesday, November 27<sup>th</sup>.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

On September 4<sup>th</sup>, Council rescheduled the second meeting in November to Tuesday, November 27<sup>th</sup> due to the AAMD&C Convention the week prior. As this is a conflict with the first budget meeting, a different date needs to be scheduled for the first budget meeting.

The second and third budget meeting dates are scheduled for Wednesday, December 5 and Tuesday, December 11, 2001 in Fort Vermilion.

The meeting room at the Fort Vermilion School Division is available on Monday, November 26<sup>th</sup> and Thursday, November 29<sup>th</sup>.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

### RECOMMENDED ACTION (by originator):

That the November 27, 2001 budget meeting be rescheduled for \_\_\_\_\_.

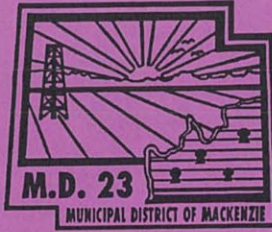
Review:

Dept.

C.A.O.



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Invitation to Meet with Alberta Transportation</b>
Agenda Item No:	11 (F)

### BACKGROUND / PROPOSAL:

Alberta Transportation has invited Council to meet with them during the AAMD&C Convention.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The meeting has been tentatively scheduled for 8:30 a.m. on Wednesday, November 21<sup>st</sup> in the Richmond Room, Level P1, Coast Terrace Inn.

Alberta Transportation has requested a list of items that Council wishes to discuss at the meeting.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

### RECOMMENDED ACTION (by originator):

List items to be discussed with Alberta Transportation.

Review:

Dept.

C.A.O.





**PEACE REGION**  
Office of the Regional Director

Room 301, Provincial Building  
Bag 900-29  
Peace River, AB T8S 1T4

Telephone 780/624-6280  
Fax 780/624-2440

October 4, 2001

Our File: 155-AAMDC

Mr. William Neufeld, Reeve  
Municipal District of Mackenzie No. 23  
Box 640  
Fort Vermilion, Alberta  
T0H 1N0

Dear Reeve Neufeld:

**Re: Upcoming AAMD & C Fall Convention – November 19 – 22, 2001**

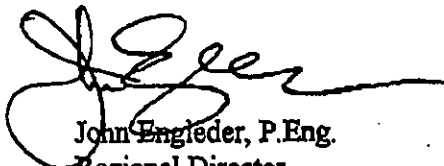
I am pleased to advise that staff from Alberta Transportation will be attending the upcoming Alberta Association of Municipalities and Counties Fall Convention in Edmonton to meet with municipal representatives interested in discussing their roadway and water/wastewater needs. We have set aside the days of November 20 and 21 during the conference for these municipal meetings.

Staff from the Peace Region, as well as from Programming and Planning Services, will be available to discuss transportation issues and grant assistance programs that may be of interest to you and your Council.

Should you wish to arrange a meeting time, please call Bev Cote at 624-6400 by October 19 with your agenda or a list of program/project related issues you wish to discuss. Available time slots will be filled on a first come, first serve basis.

We look forward to having the opportunity to meet with you.

Yours truly,

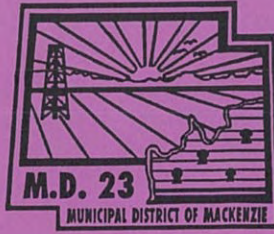
  
John Engleder, P.Eng.  
Regional Director

HTW/bc

cc: Helen Tetteh-Wayoe, Infrastructure Manager, Alberta Transportation



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Elected Officials Seminar, MMSA
Agenda Item No:	11 g)

### BACKGROUND / PROPOSAL:

Mackenzie Municipal Services Agency (MMSA) has scheduled an Elected Officials Seminar for Friday, November 30, 2001 at 8:30 a.m. at the Mile Zero Inn in Grimshaw.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The seminar will provide insight for both incumbent and newly elected officials and their staff. The Agency has invited excellent speakers to discuss topics of interest to elected officials. There will also be a legal session with a forum to discuss legal matters related to municipal government.

### COSTS / SOURCE OF FUNDING:

Honourariums and expenses.

### RECOMMENDED ACTION (by originator):

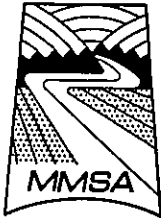
#### Option 1:

That all Councillors be authorized to attend the Elected Officials Seminar at the Mile Zero Inn in Grimshaw on November 30, 2001.

#### Option 2:

That Councillors \_\_\_\_\_ and \_\_\_\_\_ be authorized to attend the Elected Officials Seminar at the Mile Zero Inn in Grimshaw on November 30, 2001.

Review:	Dept.	C.A.O. 
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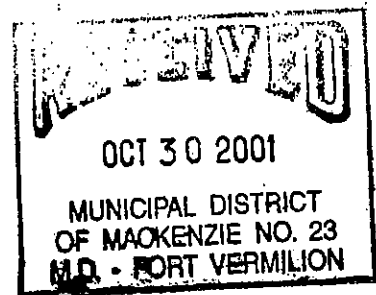
## Mackenzie Municipal Services Agency

P.O. Box 450, Berwyn AB T0H 0E0

October 25, 2001  
File: SEM-3

Municipal District of Mackenzie No. 23  
Box 640  
Fort Vermillion AB T0H 1N0

**Attention:** Harvey Prockiw,  
Chief Administrative Officer



Dear Reeve and Council:

**RE: ELECTED OFFICIALS SEMINAR,  
Mackenzie Municipal Services Agency**

On behalf of the Mackenzie Municipal Services Agency, it is a pleasure for me to invite you to attend and participate in the Agency's Elected Officials Seminar. The Seminar will provide incumbent and newly elected municipal officials, as well as their staff members, with excellent insight into various subjects related to local government in the Province of Alberta.

The Elected Officials Seminar is scheduled for **Friday, November 30, 2001**, beginning with registration at 8:30 a.m. The Seminar will be held at the Mile Zero Inn in the Town of Grimshaw. Please find enclosed a copy of the tentative agenda.

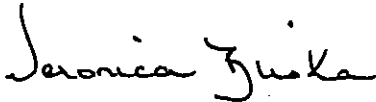
The Agency has invited a number of excellent speakers to participate in the Seminar. These speakers will address topics that will be of interest to elected officials and administrative staff members. As well, there will be a legal session that will provide a forum for the discussion of legal matters related to municipal government.

The Agency has enclosed a registration form for the Seminar. Please complete the registration form and forward it to the Agency as soon as possible as this will assist us with the organization of this event. There is a ten dollar (\$10.00) per person registration fee.

Thank you for your consideration of this invitation to attend the Agency's Elected Officials Seminar. Needless to say, we hope you will be able to attend and take part in the Seminar.

If you have any questions or if you require any additional information regarding these matters, please do not hesitate to call Karen Diebert, of our office.

Sincerely,

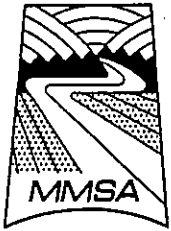


Veronica Bliska,  
Chair,  
**MACKENZIE MUNICIPAL SERVICES AGENCY**  
Councillor,  
Municipal District of Peace No. 135

VB/

encl:





*Mackenzie Municipal Services Agency*

P.O. Box 450, Berwyn AB T0H 0E0

*Elected Officials Seminar – 2001  
Registration Form*

Municipality: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

	Delegate's Name	Position	Telephone No.	\$10.00/person
1				
2				
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<b>Total</b>				

Payment By:	<input type="checkbox"/>	
<i>Cheque</i>	<input type="checkbox"/>	No. _____
<i>Invoice</i>	<input type="checkbox"/>	

# **MACKENZIE MUNICIPAL SERVICES AGENCY**

## **Elected Officials Seminar**

**Friday, November 30, 2001**

**Mile Zero Motor Inn - Grimshaw, Alberta**

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### **AGENDA**

**8:30 a.m.**

**REGISTRATION**

(Coffee Sponsored by the Town of Grimshaw)

**9:00 a.m.**

**WELCOMING REMARKS**

Veronica Bliska,  
Chairman,  
Mackenzie Municipal Services Agency

Brian Allen,  
Mayor,  
Town of Grimshaw

Hector Goudreau  
M.L.A.,  
Dunvegan

Gary Friedel  
M.L.A.  
Peace River

**9:30 a.m.**

**Keynote Speaker**

**The Hon. Guy Boutilier**  
**Minister of Municipal Affairs**

**10:00 a.m.**

**Coffee Break**

(Sponsored by GPEC Consulting)

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10:15 a.m.

**Session 1: MUNICIPAL COUNCILLOR - DOING THE JOB**

Chair: May Rowe  
Mayor,  
Village of Berwyn

The Duties of a Municipal Councillor

Ben Boettcher  
Reeve,  
Birch Hills County

Council/Staff Relations

Harvey Prockiw  
Chief Administrative Officer,  
Municipal District of Mackenzie No. 23

Key Responsibility Areas

Garry Peterson,  
Manager,  
Town of Valleyview

11:00 a.m.

**Session Two: LAND USE PLANNING IN ALBERTA**

Chair: Bill Neufeld  
Reeve,  
Municipal District of Mackenzie No. 23

Community Planning

John Simpson  
President,  
ASD Planning Services

Subdivision and Development

Tom Baldwin,  
Executive Director,  
Northern Alberta Development Council

11:40 a.m.

**Session Three: INTENSIVE LIVESTOCK OPERATIONS**

Vince Murray  
Intensive Livestock Operations Engineer  
Alberta Agriculture



12:00 Noon

**LUNCHEON**

Sponsored By: Manning Diversified Forest Products  
Daishowa-Marubeni International

1:00 p.m.

**Session Four: MUNICIPAL GOVERNMENT ACT  
REGIONAL PARTNERSHIPS PROGRAM**

Chair: Veronica Bliska  
Councillor,  
Municipal District of Peace #135

Tom Roberts/Harold Williams  
Local Government Services Division  
Alberta Municipal Affairs

1:45 p.m.

**Session Five: REGIONAL/MUNICIPAL ASSOCIATIONS**

Chair: Jean Charchuk  
Mayor,  
Town of Fairview

Northern Care  
Helen Rice  
Director, Northern Care  
Councillor, City of Grande Prairie

Mighty Peace Tourist Association  
Judy Pimm  
President, MPTA  
Councillor, M.D. of Peace #135

Peace Regional Economic Development Association  
Joyce Choukalis  
Chairman, PREDA  
Councillor, Town of Fairview

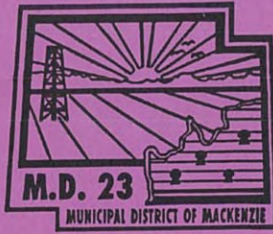
Mackenzie Municipal Services Agency  
Veronica Bliska,  
Chairman, MMSA  
Councillor, M.D. of Peace #135

**2:30 p.m.**            **Coffee Break**  
(Sponsored by Cridland & Associates)

**2:45 p.m.**            **Session Six:        LEGAL SESSION**  
  
Chair:            Del Harbourne  
Past Deputy Mayor, Town of Manning  
  
Lawyer,  
Brownlee-Fryatt

**4:00 p.m.**            **CLOSING REMARKS**  
  
Del Harbourne,  
Past Deputy Mayor, Town of Manning

# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Alberta Future Summit 2002</b>
Agenda Item No:	11 h)

### BACKGROUND / PROPOSAL:

The Alberta Future Summit 2002 is a public consultation process that will play a significant role in charting a course for Alberta's debt-free future. The public will be asked to share their ideas, MLA's will hold sessions in their constituency and there will be 11 regional forums held in the province with a cross of representation from municipalities. The consultation process will culminate with The Future Summit Conference in Red Deer on February 4-5, 2002.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Alberta Future Summit 2002 Project Team has invited the Reeve or one designate to attend the Peace River Regional Forum on November 7, 2001 at 9:30 a.m. to 4:00 p.m. at the Traveller's Motor Hotel. Reeve Neufeld has indicated that he is unable to attend so Deputy Reeve Sarapuk will attend.

### COSTS / SOURCE OF FUNDING:

Honourarium and expenses.

### RECOMMENDED ACTION (by originator):

That Deputy Reeve Sarapuk be authorized to attend the Peace River Regional Forum on November 7, 2001 at the Traveller's Motor Hotel in Peace River.

Review:

Dept.

C.A.O.





October 22, 2001

Mr. Harvey Proskiw, CAO  
and Council  
MD of McKenzie No. 23  
PO Box 640  
Fort Vermilion AB  
T0H 1N0

Dear Mr. Proskiw:

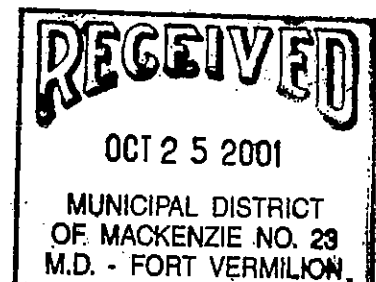
The Alberta Future Summit 2002 is an extensive public consultation that will help chart a course for Alberta's debt-free future. Over the next few months, Albertans will be asked to share their thoughts and ideas for the province's future. The consultation will culminate in The Future Summit Conference, which will be held February 4-5, 2002, in Red Deer.

As a part of this consultation, a series of Regional Forums will be held throughout the province. These forums will involve roundtable discussions with participants who represent a cross-section of Albertans.

The Alberta Future Summit 2002 Project Team invites the Reeve Elect of the MD of McKenzie No. 23 or one (1) designated representative to attend the Peace River Regional Forum, scheduled for November 7, 2001, at 9:30 a.m. to 4:00 p.m. at the Traveller's Motor Hotel. If you wish to attend, please contact Ms. Maggie Fitzgibbons at (780) 427-6320 and advise her of your attendance by noon, Thursday, November 1, 2001. Also, please complete the registration form and fax to (780) 422-9127 or mail as soon as possible to:

Alberta Future Summit 2002  
10557 - 108 Street  
Edmonton, Alberta  
T5H 9Z9

Please note all expenses must be borne by participating organizations; however, there are no registration fees for the forums.



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The enclosed Future Summit workbook provides additional information about the Summit process and contains a series of questions that may help your organization think about Alberta's debt-free future. The workbook will form the basis of discussion at the Regional Forums. Please have your representative bring it with him or her to the session. Additional information is also available on the Future Summit website at [www.futuresummit.com](http://www.futuresummit.com)

If you have any questions, please contact Ms. Donna Poon at (780) 427-6677.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Greg Melchin". The signature is fluid and cursive.

Hon. Greg Melchin, CA  
Minister of Revenue  
Co-Chair, Alberta Future Summit

A handwritten signature in black ink, appearing to read "Douglas Mitchell". The signature is fluid and cursive.

Mr. Douglas Mitchell, QC  
Chair, Alberta Economic Development Authority  
Co-Chair, Alberta Future Summit

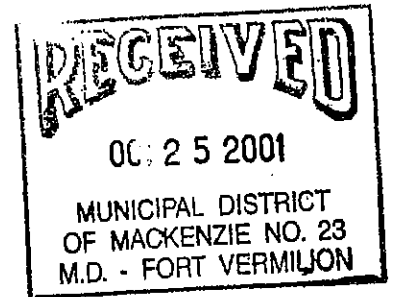
Enclosures



AR13355

ALBERTA  
MINISTER OF MUNICIPAL AFFAIRS

*MLA, Fort McMurray*



October 19, 2001

Dear Mayor and Council:

The upcoming Future Summit will play a significant role in charting Alberta's course for the future. Municipalities have a huge stake in determining the type of future Alberta will have.

It is important that municipalities take advantage of the opportunities that are available to provide input into the Future Summit process. Many of the MLAs will be holding sessions within their constituency. We encourage you to contact your MLA regarding this. There are also 11 regional forums being held throughout the province. A cross representation of municipalities - large and small, urban and rural will be invited to participate in the regional forums.

Municipalities can also put forward their views on the future by completing the enclosed workbook or by going online at [www.futuresummit.com](http://www.futuresummit.com).

In addition, we would like to invite you to participate in an "Open Space Forum" at the upcoming association conferences. This forum is being recognized as a joint activity of the Future Summit Initiative, your association and Municipal Affairs, and has been designed and developed for Alberta's municipalities. Specific information on the open space forum will be provided upon registration at the conference. All of the information gathered at the open space forum will be sent to the Future Summit organizers.

Please take advantage of these opportunities to determine the future of Alberta, Albertans and Alberta's municipalities.

Best personal regards,

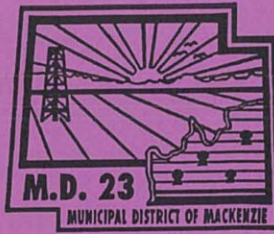
Guy Boutilier  
Minister

Lorne Olsvik  
President  
Alberta Urban Municipalities Association

Enclosure

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# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Representation on Minister's Symposium on Schools</b>
Agenda Item No:	11.7

### BACKGROUND / PROPOSAL:

The Minister of Infrastructure has invited participation from AAMDD&C in the Minister's Symposium on Schools, at the Shaw Conference Center in Edmonton on December 5<sup>th</sup> and 6<sup>th</sup>, 2001.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

AAMD&C would like to have five representatives of each AAMD&C district to attend along with AAMD&C Director Phyllis Kobasiuk. Council can nominate one Councillor to attend the Symposium. Nominations are due on November 12<sup>th</sup> and results will be available on November 15<sup>th</sup>.

### COSTS / SOURCE OF FUNDING:

Honourarium and expenses.

### RECOMMENDED ACTION (by originator):

That Councillor \_\_\_\_\_ be nominated to attend the Minister's Symposium on Schools, at the Shaw Conference Center in Edmonton on December 5<sup>th</sup> and 6<sup>th</sup>, 2001.

Review:

Dept.

C.A.O.

**ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES**

4504 - 101 STREET • EDMONTON ALBERTA T6E 5G9 • TELEPHONE: 436-9375 FAX: 437-5993

LARRY GOODHOPE - Executive Director

October 30, 2001

*By Facsimile*

TO ALL AAMD&amp;C MEMBERS:

*Re: AAMD&C Representation at Minister's Symposium on Schools – Learning Facilities for Tomorrow's Communities*

The Minister of Infrastructure, Hon. Ty Lund, has invited participation from the AAMD&C in the Minister's Symposium on Schools, to be held at the Shaw Conference Center in Edmonton on December 5<sup>th</sup> and 6<sup>th</sup>, 2001. The Minister has formally invited twenty-six representatives of the AAMD&C to attend this day and a half event that will include discussions on how Alberta's school facilities can meet the physical and technological challenges of the future.

The format for the Symposium will allow for in-depth, provocative discussions focused around three themes: Alternative Procurement Opportunities, Sustainable Development, and Functionality and Utilization.


The AAMD&C Board is inviting nominations from the membership for attendance at the Symposium. Ideally, the AAMD&C would like to have five representatives of each AAMD&C District attend the Symposium along with AAMD&C Director Phyllis Kobasiuk. Please note that the cost of attending the Symposium would be borne by individual member municipalities.

If your municipality is interesting in having someone attend the Symposium as part of the AAMD&C delegation, please fill out the attached form and fax it back to the Association office at 780-437-5993 no later than November 12, 2001 (the deadline for the AAMD&C to register delegates to the Symposium is November 15<sup>th</sup>). Please indicate the name of your municipality, the councilor(s) you are nominating to attend the Symposium, and complete your ranking of the three themes/breakout sessions in order of preference before faxing the attachment back to the AAMD&C office.

The AAMD&C office will advise all member of the results of this nomination and selection process on November 15, and further details regarding the Symposium will be forwarded to the selected nominees at that time.

If you have any questions or concerns regarding AAMD&C representation at the School Symposium, please do not hesitate to contact the Association office at 780-436-9375.

Yours truly,

  
Larry Goodhope  
Executive Director

LG/wjg

Attachment



*Nominations for AAMD&C Representatives at Minister's Symposium on Schools –  
Learning Facilities for Tomorrow's Communities  
December 5<sup>th</sup> and 6<sup>th</sup>*

*Name of Municipality:* \_\_\_\_\_

*Name(s) of Nominee(s):* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

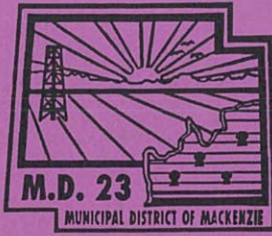
*Discussions at the Symposium will center on three themes. Please indicate below your first, second and third choices for breakout sessions you would most like to attend. The AAMD&C will choose representatives that balance participation among the three breakout themes.*

\_\_\_\_\_ *Theme One: Alternative Procurement Opportunities* – Discussions in this theme will focus on the concept of partnerships in building and operating school facilities. What role, if any, should the private sector play? Should other partnership opportunities be investigated? What has the experience been in other jurisdictions?

\_\_\_\_\_ *Theme Two: Sustainable Development* – Participants in this breakout session will discuss sustainable and innovative approaches to the design and construction of school facilities, considering value and environmental aspects. Are there new and economical alternatives? How can available resources and funding be used to provide the best possible facilities now and in the future?

\_\_\_\_\_ *Theme Three: Functionality and Utilization* – Participants in this breakout session will study the evolving role of schools within the communities they serve. Should a school facility be the focal point of the community or should it be a component of a facility that serves other community needs as well? How can facilities be built to meet a community's needs now and for many years to come?

# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Appointment to the M.D. of Mackenzie Library Board</b>
Agenda Item No:	11 j)

### BACKGROUND / PROPOSAL:

The M.D. of Mackenzie Library Board has requested that Council make an appointment to fill the vacant position of a High Level rural member.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Board requests that Council appoint Sue Calihoo the position.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

### RECOMMENDED ACTION (by originator):

That Sue Calihoo be appointed to the M.D. of Mackenzie Library Board as the High Level rural member.

Review:	Dept.	C.A.O. 
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Municipal District of Mackenzie # 23 Library Board  
C/O Box 578  
La Crete, Alberta  
T0H 2H0

September 24, 2001

MD of Mackenzie #23  
P.O. Box 640  
Fort Vermilion, Alberta  
T0H 1N0

Attention: Reeve and Council

Re: Board appointment.

The MD of Mackenzie #23 Library Board would like to recommend to Council the appointment of Sue Calhoo to fill the vacant position of a High Level rural member.

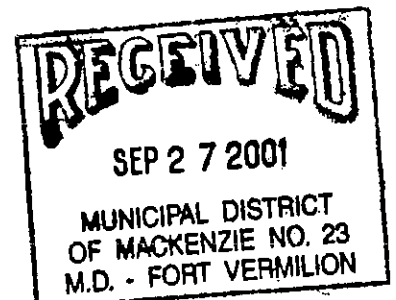
The term for this position ended March 2001 and the High Level Library Board has only recently submitted a name for this vacancy. Please accept our apologies for the lateness of this recommendation.

The Board asks that you consider appointing Sue Calhoo to the Library Board at your earliest convenience.

Thank you for your support.

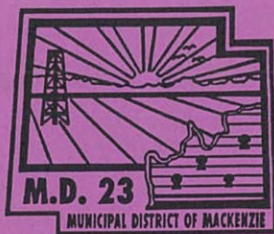
Sincerely,  
Joyce Wieler  
Secretary/Treasurer

*Joyce Wieler*  
for Anne Martens  
Chairperson





# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	November 6, 2001
Originated By:	Harvey Prockiw, CAO
Title:	<b>Family Violence Prevention Month - Proclamation</b>
Agenda Item No:	11 (e)

### BACKGROUND / PROPOSAL:

November is Family Violence Prevention Month in Alberta.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Minister of Children's Services has requested that the M.D. proclaim November as Family Violence Prevention Month within the M.D. of Mackenzie. Community service providers will receive materials for family violence prevention programs in the community.

### COSTS / SOURCE OF FUNDING:

Not Applicable.

### RECOMMENDED ACTION (by originator):

That November be proclaimed Family Violence Prevention Month in the M.D. of Mackenzie.

Review:

Dept.

C.A.O.



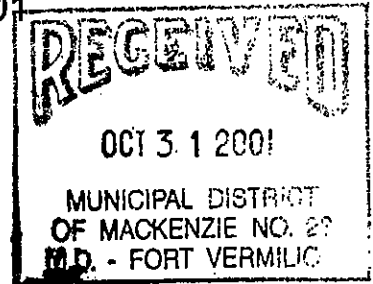


ALBERTA  
CHILDREN'S SERVICES

*Office of the Minister*

October 1, 2001

To: Mayors  
Reeves  
Chiefs of First Nations  
Leaders of Metis Settlements



November 2001 will mark the 15<sup>th</sup> Family Violence Prevention Month in Alberta.

I encourage you to proclaim November as Family Violence prevention Month in your community. For your information and use, a sample proclamation is included.

This year's theme is **GIVING PREVENTION ATTENTION.**

Community based services providers will be receiving campaign materials to support family violence prevention programs and initiatives at the community level.

Working together, we can continue to raise awareness of this serious social problem and support Albertans to break the cycle of violence.

Sincerely yours,

Iris Evans  
Minister



# Proclamation

*Whereas* there are many people in Alberta who have lived or are living in abusive family environments, and  
*Whereas* the cycle of violence may be carried on from generation to generation, and  
*Whereas* individuals and communities have the power to break this cycle of violence,  
*Now, therefore,* \_\_\_\_\_ do hereby proclaim the month of November 2001 to be

## Family Violence Prevention Month

in \_\_\_\_\_. I call upon citizens to recognize family violence for the serious social and criminal problem that it is. I call upon you to make a difference by taking the time to get involved. And I call upon you to encourage all Albertans to help make our province violence free in 2001 and beyond.

*In witness whereof,* I have  
here unto set my hand this  
day of \_\_\_\_\_, 2001.





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 6, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	<b>Paying for construction and paving of 100A Street</b>
Agenda Item No:	12 a)

#### BACKGROUND / PROPOSAL:


Mr. Dave Siemens of Homestead Kitchens located on 100A Street in La Crete called on October 29, 2001. He wanted to know about costs of rebuilding the laneway between 99 Avenue and 100 Avenue just west of 100 Street in La Crete. He was concerned that the \$17,000 cost of construction was not being charged back to the adjacent landowners. He said that he felt that his street ( 100A Street Paving Project) should be treated the same way. That is he wanted the MD to do all subgrade and base course work at MD costs and to only charge frontage for the paving portion of the work. He said he would like the matter reviewed again by Council.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION (by originator):

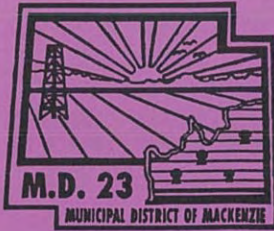
That Council accept the foregoing as information.

Review: 

Dept. *DS*

C.A.O. 





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	<b>Council</b>
Meeting Date:	November 6, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	<b>Jake Neufeld Request for Payment for Access Road Construction to SE2-107-14-W5M</b>
Agenda Item No:	12 b)

#### BACKGROUND / PROPOSAL:

Jake Neufeld requested that the M.D. include in their budget the construction of an access to his land at SE 17-107-14-5. M.D. staff reviewed the request and informed Mr. Neufeld that the request did not comply with guidelines for construction as a farm access road. He was also advised that if he wished to construct the road at his own cost he obtain approval of a request to do so. He was also supplied with a set of the standards in place for road construction.

Mr. Neufeld proceeded to construct the access road, installed a culverts and seeded the ditches; all without authorization from the MD. Attached is a copy of his letter of September 27, 2001, asking that the M.D. pay for the cost of the entire project since he could not wait until next year for the M.D. to approve the funding.

Neither Mr. Neufeld nor Jake Banman, the contractor could explain where the topsoil on the project went to. Mr. Neufeld said that there was no topsoil. It is in a cleared area with grain fields on either side. Some of the muskeg material was hauled to a site on Mr. Neufeld's property. The drainage on the project will require work in the spring. As well, the road bed itself may fail because of improper road construction materials.


#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

#### COSTS / SOURCE OF FUNDING:

If the funding is approved the funds would have to come from a budget that has been spent for this fiscal year.

#### RECOMMENDED ACTION (by originator):

That Council accept Mr. Neufeld's request for compensation for building the road as information.

Review: 

Dept. 05

C.A.O. 



# M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0  
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636

## REQUEST FOR ROAD CONSTRUCTION

File : \_\_\_\_\_

All road requests submitted on this application form will be investigated by the Roads Department and submitted to the Council for consideration. Requests are dealt with on a priority system determined by the Council in consultation with the Roads Department. All requests that cannot be satisfied during current construction year will be retained on file for further consideration with the Roads Program for the following year. The deadline for submitting applications for consideration in the next Roads Program is September 30.

Affected Land Location SE ¼ Section 17 Township 107 Range 14 West of 5 Meridian  
 OR Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Hamlet  OR Rural   
 Name of Owner / Occupant Mr. & Mrs. Jake Neufeld  
 Postal Address \_\_\_\_\_  
 Date on which the land was acquired Sept 2000.  
 What is the condition of the present access? NO Access

Road Required for: Farmland Access  Residential Access  Both   
 Do you live on this land now? Yes  No  If No, where do you live? SE 2-107-14-WSM.  
 Do you plan to live on this land? Yes  No  If Yes, When? unknown  
 Is there a dwelling on this land now? Yes  No  If No, have you started to build one Yes  No   
 Have you applied for Power? Yes  No  Gas? Yes  No  Telephone? Yes  No   
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes  No

If above answer is Yes: Number of school age children \_\_\_\_\_ Number of pre-school age children \_\_\_\_\_  
 What is the land being used for? Pasture  ha Crop  ha Hay \_\_\_\_\_ ha  
 (mark all that are applicable) Recently cleared Yes ha Other uses (recreation, subdivision, etc) N/A ha  
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. <u>John Martins</u>	<u>SW-16-107-14-WSM</u>
2. <u>" "</u>	<u>NE-17-107-14-WSM</u>
3. _____	_____
4. _____	_____

Signature of Applicant: [Signature] Date: April 6/01.

For office use only		Date Stamp
Received at _____	Office	
By _____	Signature	

Mr. & Mrs. Jake Neufeld

September 27, 2001

Municipal District of Mackenzie No. 23  
Box 640  
Fort Vermilion, AB  
T0H 1N0

Attn: Harvey Prockiw

Re: Request for Payment for Access Road Construction

I am submitting a request for payment of costs to build an access road to my land, part of SE-17-107-14-5. I have constructed the access road and approach according to the M.D. specifications for local roads on the road allowance. I installed one culvert, constructed 536 meters of road, and seeded the ditches with grass, at a cost of \$4,800.00 dollars. I am asking that this cost be reimbursed to me.

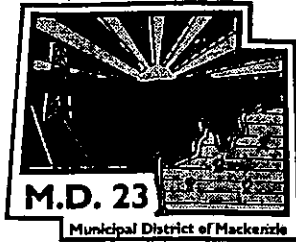
I needed access to this property this summer and could not wait until next summer to have the funding approved or for the M.D. to construct this road. As for the M.D. policy on road construction there was no access to the part of the quarter that I own and since I only own 40 acres it is impossible for me to clear 80 acres.

Please review my request for payment and notify me of the results.

Sincerely,

Jake Neufeld





Municipal District of Mackenzie No 23  
P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266

May 28, 2001

Mr. and Mrs. Jake Neufeld

Re: Request for Road Construction access to SE-17-107-14-W5M

We recently reviewed the Request for Road Construction application that you submitted for access to SE-17-107-14-5. For your reference, I have enclosed is a copy of policy PW002-95 regarding the construction of roads. The policy requires that a minimum of eighty acres to be cleared and that the quarter is not accessible by any other road in order for the application be considered. The application that has been submitted fails to meet either of these criteria.

Funding for farm access roads is usually allocated during the budget process, which takes place in late fall or early winter. Currently there is no funding in place for an access onto the SE17-107-14-5. At your request I will place this current road request for consideration in the 2002 budget process.

You may submit a formal request to construct a road at your own cost. You may utilize the road allowance to access your lands, provided the road is built to the standards set out by the M.D. of Mackenzie No. 23. Enclosed is a copy of the M.D. specification sheet for local roads.

For further information please call me at the La Crete office at 928-3983.

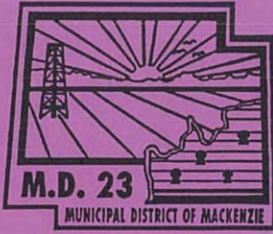
Sincerely,

*Brenda Wiebe*

Brenda Wiebe  
Public Works Administrative Assistant

Encl.

# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	November 6, 2001
Originated By:	Marco Braat, Superintendent of Utilities
Title:	Heated Truck-fill Pad – La Crete
Agenda Item No:	(20)

### BACKGROUND / PROPOSAL:

Council requested that administration calculate the cost to operate a heated truck-fill pad on an annual basis. The hamlet of Fort Vermilion was used to determine these calculations.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

GPEC consulting group was given all pertinent information to determine potential operational costs. The Superintendent of Utilities finds that these costs are relatively low compared to the cost of a lawsuit related to people falling and injuring themselves due to unstable ice conditions around the fill station. It has also been suggested by our lawyers to apply due diligence in the matter of the municipality's protection against such potential claims. The Superintendent of Utilities also recommends postponing this project to next year's capital project. The reason for the postponement was that back in February of this year the Superintendent wrote a letter to Transportation seeking grant funding to do upgrades at the La Crete water well station, and the water treatment plant for an amount of \$200,000, hoping that this project would be approved in the same year. The strategy was that we would use the \$48,000 as the municipality's share of the funding enabling us to address all upgrade issues related to the La Crete water supply system. This upgrade proposal will probably be approved in early spring of the year 2002 as mentioned by the contact person at Transportation.

### COSTS / SOURCE OF FUNDING:

Calculations were based on a seven months, 24 hours/day.  
\$2,755.66 at average maximum conditions in terms of temperature and precipitation.

Review: *MB*

Dept. *Utilities*

C.A.O. *[Signature]*



RECOMMENDED ACTION (by originator):

To carry the \$48,000 forward to the 2002 Capital Budget Year, and to change the wording from "Heated Truck-fill Pad" to **La Crete Water Supply Upgrade**.

Review:

*MB*

Dept.

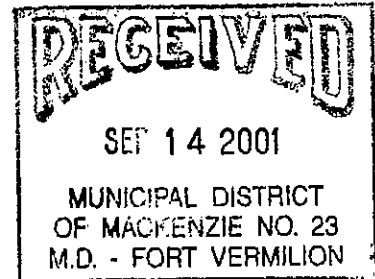
*Utilities*

C.A.O.





# consulting ltd.



Municipal & Transportation Engineering  
Land, Golf Course & Building Developments

September 11, 2001

Mr. Marco Braat  
Municipal District of MacKenzie No. 23  
P.O. Box 640  
Fort Vermilion, Alberta T0H 1N0

Dear Marco:

**Re: Natural Gas & Electrical Energy Consumption for In-Slab Snow Melt System - Revised Estimate**

I am writing in regard to your request to have engineering calculations performed to determine the energy usage of an in-slab snow melt system for a concrete truck-fill pad. Additional information provided in terms of slab and building layout, as well as facility natural gas consumption have allowed the initial estimate to be refined. Information provided in addition to that outlined in the previous letter includes the following:

- gas and electrical billing information from 2001 for the plant facility
- concrete slab size of approximately 360 sq. ft.
- approximate facility building size of 10,000 sq. ft.

Using the additional data, energy consumption is estimated to be approximately:

Boiler: 332 GJ                      and,  
Pump: 906 kWh

It appears that approximate natural gas costs for 2001 were \$8 per GJ on average for natural gas, based on the gas billing information. The approximate electrical power rate appeared to be \$0.11 per kWh for electricity (not including any rebates). Note that the electrical rate does not include demand charges, however, the pump for the snow melt system would have a very small effect on this portion of the electrical cost.

Based on the above revised estimate, the approximate cost for the snow melt system would be:

Boiler: 332 GJ x \$8/GJ =	\$2,656.00
Pump: 906 kWh x \$0.11 =	<u>    \$99.66</u>
<b>Total Revised Estimated Cost:</b>	<b>\$2,755.66</b>

M.D of MacKenzie  
September 11, 2001

Page 2

It is difficult to precisely determine the energy consumption for a snow melt application, as it depends not only on outdoor temperatures, but also precipitation amounts. It is likely that actual average consumption would be somewhat lower than this. This is because the estimate is based on **average maximum** conditions in terms of temperature and precipitation. This energy consumption estimate probably represents the top end of a relatively wide spectrum of year to year consumption levels.

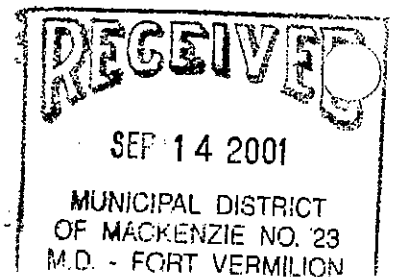
I trust that the above information is of some assistance to you. Please give me a call if you have any questions or concerns at (780) 672-2468.

Sincerely,

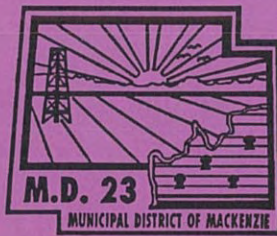


Brent Fordham, P.Eng.

cc: Doug Schuler, GPEC - Peace River, (fax: 780-624-3732)



# M.D. of Mackenzie No. 23



## Request For Decision

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	November 6, 2001
Originated By:	Marco Braat, Superintendent of Utilities
Title:	Haul of Waste Contract
Agenda Item No:	12 d)

### BACKGROUND / PROPOSAL:

L+P Disposals is the Municipality's current Haul of Waste Contractor and have hauled the waste for our Municipality ever since we started the Waste Transfer Stations Operations.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The current Waste Disposal Contract expires on December 31, 2001, and L+P Disposals has presented, to the Municipality, a letter requesting Council to approve a three year extension at no increase to the current rates.

### DOCUMENTATION ATTACHED

Although the municipality has been satisfied with L+P Disposals level of service, a number of other contractors have contacted the Superintendent of Utilities and expressed an interest in bidding on the next haul of waste term. Administration has taken the steps to proceed with the tender process and will forward tender results to this Council Meeting.

### COSTS / SOURCE OF FUNDING:

That will be known to the Municipality at the time of the tender opening which way is most feasible and beneficial to the Municipality.

Review:



Dept. Waste Management C.A.O.





RECOMMENDED ACTION (by originator):

Option 1

To extend L+P Disposals contract with no further increase to current rates.

Option 2

To select contractor from tender results that is most beneficial to the Municipality.

Review:

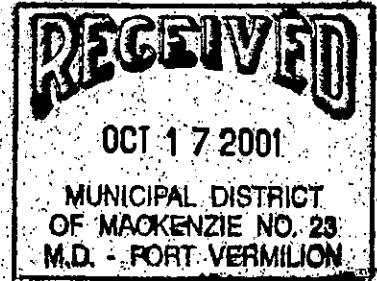
*MB*

Dept.

*Waste Management* C.A.O.

# L & P DISPOSALS LTD.

P.O. Box 1752, High Level, Alberta T0H 1Z0  
Phone: (403) 926-2988 FAX: (403) 926-2988



October 5, 2001

**HAND DELIVERED**

Municipal District of Mackenzie No. 23  
P.O. Box 640  
Fort Vermilion, Alberta  
T0H 1N0

ATTENTION: Marco Bratt, Public Works Manager

**RE: Request for Extension to Waste Disposal Contract**

Our current contract for collection and disposal of waste for the Municipal District is about to expire. I hereby request Council approve a three-year extension, at no increase to our rate.

L & P Disposals have successfully bid on this contract for the last three terms. We have provided a superior level of service over the years and I can assure you this commitment will continue.

Please contact me if you require more information. I look forward to a favourable reply.

Sincerely,

A handwritten signature in cursive script that reads "Larry Bateman".

Larry Bateman  
Contractor

LB:pw